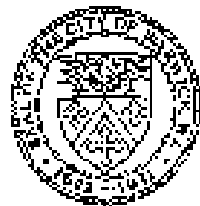



Patricia A. Peshka
Purchasing Agent



Joseph J. Solomon
Mayor

City of Warwick
Purchasing Division
3275 Post Road
Warwick, Rhode Island 02886
Tel (401) 738-2013
Fax (401) 737-2364

TO: Members of the Finance Committee

FROM: Patricia A. Peshka, Purchasing Agent 

DATE: April 26, 2019

RE: Bids for the Finance Committee Monday, May 6, 2019

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CITY COUNCIL MEETING MAY 6, 2019

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CODE: 61-999 Sanitation/Miscellaneous Dept. Credits

Revenue

SECTION 6-12

Request permission to extend PCR-75-18 (Sub A)
from May 27, 2019 - May 26, 2020

Bid2009-280 E. Greenwich Yard Waste Program

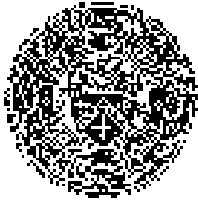
City of Warwick
3275 Post Rd.
Warwick, RI 02886

LAST ACTION TAKEN

Section 6-12: approved May 14, 2018. Contract period May 27, 2018--May 26, 2019.

Contract Increase Requested	Revenue
Current Contract Award	Revenue
Contract Period Requested	May 27, 2019 --May 26, 2020
Current Contract Period	May 27, 2018 --May 26, 2019

APR 16 2019



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
325 SANDY LANE
WARWICK, RI 02886
TEL 401-738-2603
FAX 401-733-5204

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
CITY RECORDER

To: Patricia Pashka, Purchasing Agent

From: Mathew Solitro, Director of Public Works (MS)

Date: April 15, 2019

Re: Bid #2009-280 East Greenwich Yard Waste Program

The above agreement expires May 26, 2019. With this agreement, the City accepts up to 600 ton of yard waste from the Town of East Greenwich at \$12.50 per ton. The Town of East Greenwich has agreed to an extension of the contract as the program is working well and benefits both communities, pending approval from the City Council.

Please accept this memo as a request for Sec. 6-12 of the City Charter to change the contract dates for this agreement to May 27, 2019 to May 26, 2020. This is a revenue generated contract for the City.

YARD WASTE SERVICES AGREEMENT

Between the

CITY OF WARWICK

And the

TOWN OF EAST GREENWICH

WHEREAS, the City of Warwick (the "City") and the Town of East Greenwich (the "Town") (collectively hereinafter the "Parties") are municipal corporations that provide residential waste collection services under the auspices of the RI Resource Recovery Corporation ("Resource Recovery") and the RI Department of Environmental Management ("DEM") (collectively hereinafter the "State"); and

WHEREAS, the State has set forth recycling objectives and municipal solid waste disposal limits on the Parties; and

WHEREAS, the Parties have independently established yard waste collection programs to reduce solid waste generation and increase recycling; and

WHEREAS, the Town has exceeded its capability process the amount of yard waste generated by its residents and the City has the capability to accept additional yard waste for processing; and

WHEREAS, the Parties acknowledge and agree that establishing an agreement to allow the Town to deposit their excess yard waste with the City is economically and environmentally responsible; and

WHEREAS, the State has consented to the proposed arrangement for the City to accept the excess yard waste of the Town.

NOW, THEREFORE, the Parties enter into this agreement for the City to accept the excess yard waste of the Town as an example of a spirit of cooperation and cost savings through a mutually beneficial consolidation of services and pursuant to the terms and conditions set forth herein (the "Agreement"). In consideration of the following premises, the Parties do hereby agree as follows:

Yard Waste Services Agreement between the
City of Warwick and Town of East Greenwich

- **TERM:** The effective date of this Agreement shall commence on the date of the duly executed signatures, which are located at the end of this Agreement, and shall terminate on May 26, 2020.
- **ACCEPTANCE OF YARD WASTE:** The City agrees to accept yard waste from the Town when delivered to the City's Municipal Composting Facility located at 111 Range Road, Warwick, RI during its normal hours of operation.
- **AMOUNT OF YARD WASTE:** The City agrees to accept up to 600 tons of yard waste per fiscal year, i.e. July 1 through June 30.
- **FEES:** The Town agrees to pay the City a fee of \$12.50 per ton of yard waste delivered by the Town and accepted by the City.
- **BILLING AND PAYMENT:** The City shall bill the Town monthly for the amount of yard waste accepted for processing. The Town shall pay all sums due within thirty (30) days of invoice date.
- **DELIVERY OF YARD WASTE:** Logistical details for the delivery of yard waste including, but not limited to time of operation, schedule of deliveries, calculation of tons of yard waste shall be agreed upon between the Directors of Public Works for the City and the Town, respectively, or their respective designees.
- **REJECTION OF LOADS:** The City shall have the right to inspect any delivery of yard waste offered by the Town for conformity to the State regulations for yard waste. The City shall have the unilateral right to reject any load of yard waste offered by the Town due to actual or suspected non-conformity to the State standards for yard waste. The Town shall be responsible to either remove or reimburse the costs incurred by the City should an accepted load of yard waste from the Town be later determined non-conforming with State regulations for yard waste.
- **CANCELLATION OF AGREEMENT:** This Agreement may be cancelled by either party upon written notice to the other party. This Agreement shall terminate upon non-compliance with the terms by either party and/or for violation of State law or regulation by either party.

The following duly authorized signatures shall cause this Agreement to be executed
between the parties.

FOR THE CITY OF WARWICK:

BY: _____
(Signature) (Duly Authorized)

DATED: _____

(Name Printed or Typed)

(Title)

FOR THE TOWN OF EAST GREENWICH:

BY: _____
(Signature) (Duly Authorized)

DATED: _____

(Name Printed or Typed)

(Title)

CODE: 23-334 MIS/Software Maintenance

SECTION 6-12

Request permission to increase PCR-19-19 (Sub A)
from \$276,329.80 to \$579,080.80
MPA #227

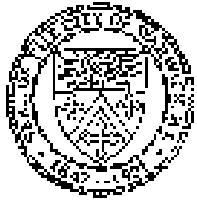
Bid2016-171 State of RI Software Government Procurement Agreement

SHI International Corp.
35 Knightsbridge Rd.
Piscataway, NJ 08854

LAST ACTION TAKEN

Section 6-12: PCR-19-19 (Sub A) approved January 28, 2019 in the amount of \$24,000.00. No change in contract period.

Contract Increase Requested:	\$102,751.00
Current Contract Award:	\$276,329.80
Contract Period Requested:	No change in contract period
Current Contract Period:	November 1, 2015 – June 30, 2021



CITY OF WARWICK
 DIVISION OF MANAGEMENT INFORMATION SERVICES
 3275 PUSJ ROAD
 WARWICK, RHODE ISLAND 02886
 TEL: 401-554-3017

JOSEPH SULLIVAN
 MAYOR
 Philip Carlucci
 MIS DIRECTOR

To: Patricia Pesicka, Purchasing Agent
 From: Philip P. Carlucci – MIS Director *PPC*
 Date: Friday, April 5, 2019
 Re: 5-12 Increase to existing Bid – SHI International Corp

This is a request to increase the monetary award of Bid # 2016-171 by \$102,751 for a new authorized total of \$379,080.80. This authorized total represents a four year expense total.

The City of Warwick purchases software at State Bid Prices. The Master Price Agreement (MPA) Number is 227 with award numbers: 3434343, 3434344, 3434345, 3434346, & 3434347. The effective through date of this MPA is June 30, 2020.

The vendor to be utilized for this request will be SHI International Corp., 35 Knightsbridge Road, Piscataway, NJ 08854.

This increase is to cover the expense charges for the following software products:

Power PDF – PDF Processing Software	through 6/30/20	\$ 320
Exchange Email System City-wide	3 yrs from DoP	\$ 59,330
SolarWinds – ADU Polling Engine	through 5/30/2020	\$ 17,087
SolarWinds – Technical Support	through 5/30/2020	\$ 663
Sophos – Email Security Appliance	perpetual	\$ 25,341

This bid is currently in effect and will expire on June 30, 2020.

The budget code to cover this will be 25-334.

Cc: Helan Silvia, Finance Director



Pricing Proposal
 Quotation #: 18778021
 Created On: 3/6/2019
 Valid Until: 5/10/2019

City of Warwick

Raymond McKay
 3275 Pos. Road
 Warwick, RI 02893
 United States
 Phone (401) (301) 2000 X0529
 Fax:
 Email: raymond.lmckay@warwickri.com

Inside Account Manager

Kelly O'Halpin
 280 Davidson Ave
 Somers, NJ 08876
 Phone: 732-858-9938
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Year Price	Total
1 SolarWinds Additional Hosting engine for SolarWinds Unlimited License (Standard Hosting Throughout) - License with 1st-Year Maintenance SolarWinds - Part #: 1278 Contract Name: Software Reseller Contract #: 11888 Subcontract #: MP01227 Coverage Term: 4/25/2019 - 4/25/2020 Note: maintenance dates are from date of purchase!	1	\$17,007.00	\$17,007.00
2 SolarWinds Additional Hosting engine for SolarWinds Unlimited Licenses (Standard Hosting Throughout) - Annual Maintenance Renewal SolarWinds - Part #: 60231 Contract Name: Software Reseller Contract #: 11888 Subcontract #: MP01227 Coverage Term: 4/25/2019 - 5/30/2020 Note: additional maintenance to customer benefit of the license	1	\$324.00	\$324.00
Total			\$17,331.00

Additional Comments

SolarWinds has a no returns policy.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best deal on services, please provide the User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contacts, please contact an SHI Inside Sales Representative at (888) 774-1031.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 (TAX ID# 29-3012948); DUNS# R7-1429401; DCR# E7-2425576; CNVC 1 (ITP)

The Products offered under this proposal are resold in accordance with the [SHI Global Customer Resale Terms and Conditions](#) unless a separate resale agreement exists between SHI and the Customer.



Pricing Proposal
 Quotation #: 16789560
 Reference #: 2572696-00
 Created On: 3/5/2019
 Valid Until: 4/30/2019

City of Warwick

Raymond McKay
 3275 Fuel Road
 Warwick, RI 02586
 United States
 Phone: (401) 338-7000 X6373
 Fax:
 Email: raymond.lmckay@warwickri.com

Inside Account Manager

Kelly O'Halpin
 290 Davidson Ave
 Scarsdale, NJ 08875
 Phone: 914-688-0808
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 EXCHG SHI 03AL 2019 FND Q1 FN COVT USER CAL Microsoft Part#: 3311 05978 Contract Name: Software Reseller Contract #: ITS53 Submitted #: MPA-527	650	\$69.00	\$44,850.00
		Total	\$44,850.00

Additional Comments

EULA - <https://www.microsoft.com/useterms>

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide Product Name, Phone Number, Email Address and Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Catalogs, please contact an SHI Inside Sales Representative at (866) 744-4004.

SHI International Corp. is 100% Minority Owned, Woman Owned Enterprise.
 TAX ID# 22-3006640; DUNS# 81-1429481; CCR# 87-2472705; DUNS+1# 13

The Products offered under the proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



Bidding Proposal
 Quotation #: 16951627
 Creation Date: 4/1/2019
 Valid Until: 5/21/2019

City of Warwick

Inside Account Manager

Raymond McKay

1275 Post Road
 Warwick, RI 02890
 United States
 Phone: (401) 738-0000 X3323
 Fax:
 Email: raymond.mckay@warwick1.com

Kelly O'Halgin

2761 Davidson Ave
 Somerset, NJ 08876
 Phone: 732-980-5020
 Fax:
 Email: kelly_o'halgin@shi.com

All Prices are in US Dollar (US \$)

Product	Qty	Your Price	Total
1 Power Follow Your's Mtl And Sup Cal Tor Quize Nuance Connectivity - Pa R. MNT-RN-FOLLOWVOL Contract Name: Software Rental Contract #: 7959 SL Location #: MPA-227 Coverage Term: 5/30/2019 - 6/28/2020	25	\$13.20	\$330.00
Total			\$330.00

Additional Comments

Thank you for choosing SHI International Corp. The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Configs, please contact an SHI Inside Sales Representative at (888) 744-1061.

EU_CA - https://www.nuance.com/content/dam/nuance/en_us/nuance-and-conditions/nuance/nuance-terms-and-conditions/nuance-terms-and-conditions.pdf, 0075081.pdf

SHI - International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009924; DUNS# 617405481; DORA# E1-0159675; CAGE 1HTFG

The Products offered under this proposal are reserved in accordance with the SHI Online Customer Segments Terms and Conditions, unless a separate terms agreement exists between SHI and the Customer.



Pricing Proposal
 Quotation #: 16852302
 Created On: 3/15/2019
 Valid Until: 3/23/2019

City of Warwick

Raymond McKay
 3275 Fuel Road
 Warwick, RI 02886
 United States
 Phone: (401) 738-2000 x3325
 Fax:
 Email: raymond.mckay@ci.warwick.ri.us

Inside Account Manager

Kelly O'Halpin
 290 Davidson Ave
 Somerset, NJ 08876
 Phone: 732-538-5308
 Fax:
 Email: kelly_ohalpin@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Sophos - End-Point Protection - Advanced - 500-599 Users - 36 Months - Government Sophos - Part# MPAUC55AA Contract Name: Software Reseller Contract #: IT358 Subcontract #: MPA-227	40	\$29.90	\$20,060.00
2 Sophos ES6000 Email Application Sophos - Part# ESKZTC0AA Contract Name: Software Reseller Contract #: IT358 Subcontract #: MPA-227 Coverage Term: 4/22/2019 - 4/22/2022	1	\$4,941.00	\$4,941.00
3 Sophos Remote Mail for Email Protection Advanced - 500-999 Users - 36 Months - Government Sophos - Part# SMPUC55AA Contract Name: Software Reseller Contract #: IT358 Subcontract #: MPA-227 Coverage Term: 4/22/2019 - 4/22/2022	600	\$18.00	\$10,800.00
		Total	\$30,801.00

Additional Comments

HL: A - <https://www.sophos.com/en-us/legal/sophos-end-user-license-agreement.aspx>

The Products offered under this proposal are made in accordance with the SHI Online Customer/Retail Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.

CITY OF WARWICK

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-19-11

NO: _____

APPROVED: _____



MAYOR

DATE: 1-29-2019

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Rfd #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018-171	State of RI Software Government Procurement Agreement	<i>Dell Marketing LP</i> Round Rock TX 78682 <i>CDW</i> <i>Government, Inc.</i> Vernon Hills IL 60061 <i>SPI International Corp.</i> Piscataway NJ 08854 <i>PLMG, Inc.</i> Chantilly, VA 20151 <i>Insight Public Sector Inc.</i> Addison, IL 60101	\$24,000.00		1	6-12
2019-059	HVAC Maintenance & Repair Contract for City-Owned Buildings	<i>CAM HVAC & Construction</i> 116 Lydia Ann Rd. Smithfield, RI 02917	\$30,000.00		2	6-12

Continued next page

PCR-19-19 (Sub A)

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 225	Fire Sprinkler System Inspections and/or Repairs	<i>Pierce Fire Protection Services, Inc.</i> 24 Green Lane Warwick, RI 02885	\$15,000.00	2/23/19 - 2/22/20		
2019 - 223	Backhoe Repairs	<i>Northland JCB</i> Six Juniper Rd. Wilmington, MA 01887	\$4,161.69			56 - 6
2019 - 232	Purchase Roll-Out Containers	<i>Rehrig Pacific Co.</i> 1738 W. 20 th St. Erie, PA 16502	\$19,335.50			56 - 6
2019 - 234	Rescue Support Software Maintenance	<i>ImageTrend, Inc.</i> 20855 Kensington Blvd. Lakeville, MN 55044	\$14,534.33	1/1/19 - 12/31/19		56 - 6
2019 - 233	State of RI Tree Trimming/Shrub Removal	<i>Stanley Tree Service, Inc.</i> 662 Great Rd. N. Smithfield, RI 02896 <i>North Eastern Tree Service, Inc.</i> 1000 Pontiac Ave. Cranston, RI 02920 <i>Warwick Tree Acquisition Corp.</i> <i>d/b/a Warwick Tree Service, Inc.</i> 405 Arnold Rd. Coventry, RI 02816	\$20,000.00	1/1/19 - 12/31/19	3	56 - 10

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

Continued next page

PCR-19-19 (Sub A)

1. Request permission to increase PCR-168-18 (Sub A) from \$252,329.80 to \$276,329.80. MPA #227.
2. Request permission to increase PCR-111-18 (Amended Sub A) from \$60,000.00 to \$90,000.00.
3. Request permission to piggyback MPA #372.

Actions Taken:

Rid2019-190 Fire & EMS Learning Management System

PCR-20-19
Amend recommendation from Target Solutions Learning LLC in the amount of \$15,990.00 to Praxarion Digital - Fire Rescue 1 Academy in the amount of \$11,750.00

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

000085: 25-354 MIS/Software Maintenance

SECTION 6-12

Request permission to increase POK-168-18 (Sub A) _____
from \$252,329.80 to \$276,329.80
MPA 4227

Bid2016-171 State of RI Software Government Procurement Agreement

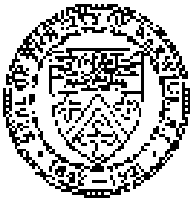
Dell Marketing LP	One Del. Way	Round Rock, TX 78682
CDW Government, Inc.	230 N. Milwaukee Ave.	Vernon Hills, IL 60061
SII International Corp.	33 Knightsbridge Rd.	Piscataway, NJ 08854
PCMG, Inc.	14120 Newbrook Dr.	Chantilly, VA 20151
Insight Public Sector, Inc.	2250 Pinehurst	Addison, IL 60101

LAST ACTION TAKEN

Section 6-12: POK-168-18 (Sub A) approved October 22, 2018 in the amount of \$75,000.00.
No change in contract period.

Contract Increase Requested: \$ 24,000.00
Current Contract Award: \$252,329.80

Contract Period Requested: No change in contract period
Current Contract Period: November 3, 2015 - June 30, 2020



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL: 401-538-2017

COPY
JOSEPH SOLOMON
MAYOR

Philip Carucci
MIS DIRECTOR

To: Patricia Peska, Purchasing Agent
From: Philip F. Carucci - MIS Director *PSB*
Date: Friday, January 4, 2019
Re: 5-12 - Increase to existing Bid - Solar Winds

This is a request to increase the monetary award of Bid # 2016-171 by \$24,000 for a new authorized total of \$276,329.80. This authorized total represents a four year expense total.

The City of Warwick purchases software at State Bid Prices. The Master Price Agreement (MPA) Number is 227 with award numbers: 3434343, 2434344, 3434345, 3434346, & 3434347. The effective through date of this MPA is June 30, 2020.

Vendors to be utilized are as follows:

1. **DELL MARKETING LP**
ONE DELL WAY
MAILSTOP MSRR 8407
ROUND ROCK, TX 78682
Roy_L_Ramirez@Dell.com
2. **CDW GOVERNMENT INC**
230 N MILWAUKEE AVE
VERNON HILLS, IL 60061
kelli.carter@cdw.com
3. **SHI INTERNATIONAL CORP**
33 KNIGHTSBROOKE RD
PISCATAWAY, NJ 08854
Martin_Barrett@SHI.com
4. **PCMG INC**
14120 NEWBROOK DR
STE 100
CILANTILLY, VA 20151
dansvet.gebremechis@pcmg.com
5. **INSIGHT PUBLIC SECTOR INC**
2250 PINNACLES ST
STE 200
ADDISON, IL 60101
krielel@insight.com

This increase is to cover the annual maintenance charges for the Solar Winds product suite covering desktop, server, and network monitoring as well as the MIS departments help desk software application. This software maintenance renewal will run from May 2019 through May 2020.

This bid is currently in effect and will expire on June 30, 2020.

The budget codes this will come from are:

- 25-334 - \$24,000.00

CODE: 25-231 MIS/Supplies-Computer

SECTION 6-12

Request permission to increase PCR-172-18 (Sub A)

From \$50,000.00 to \$151,130.00

MPA #345

Bid 2019-186 State of RI Computer Equipment, Peripherals & Related Supplies

Hewlett Packard Enterprise Company
3000 Harover St.
Palo Alto, CA 94304

Microsoft Corp.
One Microsoft Way
Redmond, WA 98055

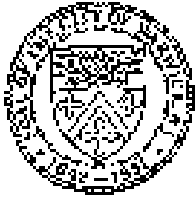
Whalley Computer Associates Inc.
1 Whalley Way
Southwick, MA 01077

CDW Government LLC
100 N Milwaukee Ave.
Vernon Hills, IL 60061

LAST ACTION TAKEN

Award (Section 56-10): PCR-172-18 (Sub A) approved November 16, 2018 in the amount of \$50,000.00. Contract period November 16, 2018 - June 30, 2019.

Contract Increase Requested:	\$51,130.00
Current Contract Award:	\$50,000.00
Contract Period Requested:	No change in contract period
Current Contract Period:	November 16, 2018 - June 30, 2019



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
325 POST ROAD
WARWICK, RHODE ISLAND 02890
TEL. 401-598-2017

JOSEPH SOLOMONIN
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Poshca, Purchasing Agent
From: Philip F. Carlucci - MIS Director *PFC*
Date: Friday, April 5, 2019
Re: 6-12 - Increase to existing Bid #2019-186

This is a request to increase the monetary award of Bid # 2019-186 by \$55,130 for a new authorized total of \$107,130. This award would complete the budgeted hardware expenditures for the 2019 fiscal year.

The City of Warwick purchases hardware at State Bid Prices - The Master Price Agreement (MPA) Number is 345 with award numbers:
3447363 - Hewlett Packard Enterprise
3443146 - Microsoft Corporation
3520620 - Whalley Computer Associates, Inc.
3520384 - CDW Government, LLC

The effective through date of this MPA is March 31, 2020.

These purchases will be made from the MIS hardware budget code 25-231 as budgeted; with a spending limit not to exceed \$53,130.

In 2018, Microsoft announced they would be withdrawing support for their Windows 7 Operating System effective January 2020. This will render any computer still on that OS vulnerable to Cyber-attacks with no further security patches forthcoming from Microsoft.

Currently, approximately 77% of the City's personal computer base is running Windows 7. We have put together a refresh program that will achieve a total migration to Windows 10 by the end of this calendar year. There are two basic expenditures that we are using to accomplish this. First, those machines now running on Windows 7 that are capable of running Windows 10 by increasing the memory and/or data storage device, will be upgraded in that fashion. This saves over \$500 as compared to the purchase of a completely new computer. The second category covers those machines that are unable to be upgraded and must be replaced completely.

This request will cover the remainder of this fiscal year's scheduled upgrades and replacements. It should be noted that there are some ancillary expenditures, such as SQL licensing, that must be upgraded because of the move to Windows 10 and is included in this request.

This bid is currently in effect and will expire on June 30, 2019.

Cc: Brian Silvia, Finance Director

CITY OF WARWICK

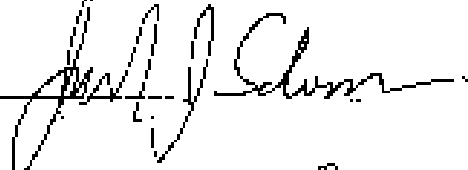
STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RESOLUTION OF THE CITY COUNCIL

R-18-136

NO. _____

APPROVED: _____



MAYOR

DATE: 11-16-2018

RESOLVED, That The City Council of the City of Warwick as required by the provisions of Sections 6-11 and 6-12 of the City Charter and the Ordinance relative to competitive bidding on purchase enacted there under hereby and herewith approves the acceptance of the following bid(s):

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2018 - 215	State of RI Janitorial Supplies	<i>Banner Systems</i> Brockton, MA 02302 <i>Casey Engineered Maintenance</i> Forsyth, MA 02035 <i>Eastern Bag & Paper Co.</i> <i>DRA EBP Supply Solutions</i> Milford, CT 06460	\$10,000.00	10/1/18 - 12/31/18	1	6 - 12
2018 - 161	Flour Mats, Dry & Wet Mats Rental	<i>Unifirst Corporation</i> 33 Lambert Lind Hwy. Warwick, RI 02886	\$3,000.00		2	6 - 12
2018 - 313	Precast Items for Catch Basins & Manholes	<i>Anchor Concrete</i> 30 Badlong Rd. Cranston, RI 02920	\$8,000.00		3	6 - 12

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 127	Elevator Maintenance & Repairs	<i>Otis Elevator Company</i> 9 Rocky Hill Rd. Smithfield, RI 02917	\$15,000.00	10/8/18 - 11/17/19		
2019 - 128	Floor Mats, Dry & Wet Map Rentals	<i>Unifirst Corporation</i> 30 Lambert Lind Hwy. Warwick, RI 02886	\$10,000.00	1/1/19 - 12/31/19		
2019 - 138A	Purchase of Various New Tires	<i>Sullivan Tire Company</i> 1190 Jefferson Blvd. Warwick, RI 02886	<i>Police Only</i> \$24,000.00	1/1/19 - 12/31/19		
2019 - 151C	Original Equipment Parts for Various Vehicles	<i>Yasca Wholesale Parts</i> 1300 Pontiac Ave. Cranston, RI 02920	<i>Police Only</i> \$75,000.00	11/18/18 - 11/17/19		
2019 - 187	City of Warwick Website Hosting & Maintenance	<i>LIVIC PLUS</i> 202 S 4 th St. Suite 500 Manhattan, KS 66502	\$4,500.00	10/1/18 - 9/30/19		56 - 6
2019 - 188	CAMA Application Maintenance & Web Hosting Services	<i>Vision Government Solutions</i> 1 Cahor Rd. Suite 100 Hudson, MA 01749	\$13,300.00	7/1/18 - 6/30/19		56 - 6
2019 - 179	State of RI Commercial & Industrial Equipment & Supplies	<i>RW Grainger Inc.</i> Warwick, RI 02886 <i>MSC Industrial Supply Co.</i> Melville, NY 11747 <i>Fastenal Co.</i> Winona, MN 55987	\$40,000.00	10/1/18 - 6/30/19	4	56 - 10

Continued next page

Bid #	Name	Vendor(s) Name/Address	Contract Award	Contract Period	Note	Code
2019 - 180	State of RI Gas, Liquid & Propane	<i>Ferrell Gas</i> One Liberty Plaza Liberty, MO 64069	\$8,000.00	10/1/18 - 9/30/21	5	56 - 10
2019 - 186	State of RI Computer Equipment, Peripherals & Related Supplies	<i>Hewlett Packard Enterprise Company</i> Palo Alto, CA 94304 <i>Whalley Computer Associates</i> Southwick, MA 01077 <i>Microsoft Corp.</i> <u>Redmond, WA 98052</u> <i>CDFF Government LLC</i> Vernon Hills, IL 60061	\$50,000.00	Date of award - 6/30/19	6	56 - 10

AND BE IT FURTHER RESOLVED, That such purchase or contract be awarded to the lowest responsible bidder.

1. Request permission to increase and extend PCR-125-18 (Sub A). Increase from: \$170,000.00 to \$180,000.00 and extend from: October 1, 2018 through December 31, 2018. MPA #352.
2. Request permission to increase PCR-182-17 (Sub A) from \$8,000.00 to \$11,000.00.
3. Request permission to increase PCR-80-18 from \$9,000.00 to \$17,000.00.
4. Request permission to piggyback MPA #348.
5. Request permission to piggyback MPA #166.
6. Request permission to piggyback MPA #345.

Continued next page

ACTIONS TAKEN

Bid2013-008 Network Connectivity -----	PCR-174-18 Withdrawn By Department
Bid2019-138 Purchase of Various New Tires	PCR-175-18 Hold until 11/26/18
Bid2019-150 Protective Structural Firefighting Jackets & Pants & Fire Retardant Carbon-Based Hoods	PCR-176-18 Hold until 12/3/18
Bid2019-161 Original Equipment Parts for Various Vehicles	PCR-177-18 (Sub A) Extend prior contract for 30 days, until 12/17/18
Bid2019-161 Original Equipment Parts for Various Vehicles	PCR-177-18 Hold until 11/26/18
Bid2019-161 Original Equipment Parts for Various Vehicles	PCR-178-18 (Sub A) Extend prior contract for 30 days, until 12/17/18
Bid2019-161 Original Equipment Parts for Various Vehicles	PCR-178-18 Hold until 11/26/18
Bid2019-172 Frames, Grates & Covers	PCR-179-18

THIS RESOLUTION SHALL TAKE EFFECT UPON ITS PASSAGE

00108: 25-231 MIS/Supplies-Computer

SECTION 56-10

Request permission to piggyback MPA #345

Bid2019-186 State of RI Computer Equipment, Peripherals & Related Supplies

Hewlett Packard Enterprise Company
3000 Hanover St.
Palo Alto, CA 94304

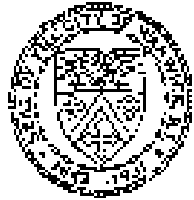
Whalley Computer Associates Inc.
1 Whalley Way
Southwick, MA 01077

Microsoft Corp.
One Microsoft Way
Redmond, WA 98052

CDW Government LLC
300 N Milwaukee Ave.
Vernon Hills, IL 60061

Contract Award: \$50,000.00

Contract Period: Date of Award – June 30, 2019



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SYSTEMS
3275 PORT ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-738-2017

OCT 31 2018
COPY

JOSEPH SOLIMON
MAYOR

PHILIP CARLUCCI
MIS DIRECTOR

To: Patricia Peshica, Purchasing Agent

From: Philip P. Carlucci - MIS Director *PPC*

Date: Tuesday, October 30, 2018

Re: Workstations, Laptops, Tablets, Printers, and Computer Peripherals - Hewlett Packard

This is a request to piggyback the State of Rhode Island Bid for Workstations, Laptops, Tablets, Printers, and Computer Peripherals. The Master Price Agreement (MPA) Number is 345 with Award Numbers as follow: 3447365 / 3443146 / 3520620 / 3520384. The effective through date of this State Bid is March 31, 2020.

Attached is a copy of the Rhode Island Master Price Agreement # 345.

These purchases will be made from the MIS hardware budget code 25-231 as budgeted, with a spending limit not to exceed \$50,000.00.

This request will support the replacement of various types of systems or peripherals throughout all City departments that either consistently fail, no longer are adequate for the service requirements, or are no longer supported by the manufacturer. In addition, to a small extent, there are several areas requiring additional equipment such as secondary monitors and area printers.

This will be funded through 25-231.

The effective through date of this City award is requested for June 30, 2019.

CC: Brian Sibiria, Finance Director

Bid2019-259 Gaspee Days Fireworks Display

- 1 Bid received

CODE: 61-355 Tourism Programs

MANNER OF AWARD: \$7,750.00
1 Time Purchase

RECOMMEND: Pyrotechnica Fireworks, Inc.

Pyrotechnica Fireworks, Inc.
PO Box 149
New Castle, PA 16103

June 1, 2019 Display \$7,750.00

June 2, 2019 Rain date \$7,750.00

BIDDING 9-259 Carpent Days Fireworks Display					
These were the regular and specifications for this bid.					
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
American Promotional Events, Inc's VT Fireworks	4511 Jackson Dr.	Flushing	AL	35620	info@ajefireworks.com
Atlas Pyrotechnic Entertainment Group	156 Oak Shann Rd. PO Box 498	Carley	ME	04452	smth@atlaspyro.com matt@atlaspyro.com
Manito & Wang, Inc. / Central Maine Pyrotechnics	165 Maple St.	Franksville	ME	04548	info@cmpr.com
Deer State Pyrotechnics, Inc.	26A Wood Hill Rd.	Hope Valley	RI	02832	info@deerstate.com
Flambeau Fireworks Eastern Region	2445 Headout Ave.	Youngstown	OH	44505	info@fireworks.com
Pyro Engineering 40's Bar Fireworks	400 Tremontlow Rd. Ste. 1	Panama Lake	NY	11735	info@barfireworks.com
S. White Pyrotechnic Industries, Inc. / Ives Pyrotechnics	523 North Street Box 478	Taffey	NH	03473	charlie@pyrotechnics.com info@pyrotechnics.com
Spectacular Fireworks	1541 Oliver Rd	New Milford	PA	18854	john@scfpyro.com




APR 22 2019

Karen Jackson
Director

Joseph J. Solomon
Mayor

Department of Tourism, Culture and Development
3775 West Road • Warwick, RI 02886
(401) 738-2014 • Fax: (401) 732-9662
Visit: warwick.com • movetowarwick.com

MEMORANDUM

TO: Pat Peshia, Purchasing Agent
FROM: Karen Jackson, Director 
Department of Tourism, Culture and Development
DATE: April 22, 2019
RE: Fireworks Bid # 2019-259 Gaspee Days Fireworks Display

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2019-259 Gaspee Days Fireworks Display to the sole and lowest responsible bidder Pyrotechnic Fireworks Inc., of New Castle, PA.

Fireworks Display Gaspee Days #2019-259

		Pyrotechnic
	June 1, 2019	\$7,750.00
<i>Rain Date</i>	June 2, 2019	\$7,750.00

Please note that there is no contract period for this bid as the event will take place on either June 1, 2019 or June 2, 2019, if the weather permits.

If you need additional information please feel free to contact me at 921-9713.

Bid2020-034 Independence Day Fireworks Display-Additional Date Options

- 2 bids received

FY20

CODE: 61-355 Tourism Programs
MANNER OF AWARD: \$13,000.00
Time Purchase
RECOMMEND: Atlas PyroVision Entertainment Group, Inc.

Atlas PyroVision Entertainment Group, Inc.
PO Box 498
Jaffrey, NH 03452

Pyrotechnico Fireworks, Inc.
PO Box 189
New Castle, PA 16133

	Atlas PyroVision	Pyrotechnico
July 3, 2019 display	<u>N/A</u>	<u>N/A</u>
July 4, 2019 display	<u>N/A</u>	<u>N/A</u>
July 5, 2019 display	<u>N/A</u>	<u>N/A</u>
July 6, 2019 display	<u>N/A</u>	<u>N/A</u>
July 7, 2019 display	<u>\$13,000.00</u>	<u>\$14,999.00</u>
Rain date:		
July 12, 2019	<u>\$13,000.00</u>	<u>\$14,999.00</u>
July 15, 2019	<u>\$13,000.00</u>	<u>N/A</u>

!Bid2020-034 Independence Day Fireworks Display-Additional Date Options

These were the vendors sent specifications for this bid.

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
Atlas Pyro Vision Entertainment Group	136 Old Sharon Rd./PO Box 498	Jaffrey	NH	05452	sachb@atlaspyro.com; matt@jstiaspyro.com
Firefly Drone Shows	890's Gillens St	Commerce	MI	48182	ryan@fireflydroneshows.com
Notshon Fireworks	2235 VT-Rte. 14 S.	East Montpelier	VT	05651	info@notshonfireworks.com
Ocean State Pyrotechnics, Inc.	26A Wood Hill Rd.	Hope Valley	RI	02832	jsaboom@aoi.com
Pyro Engineering d/b/a Bay Fireworks	400 Broadhallow Rd. Ste. 3	Farmingdale	NY	11735	slp@bayfireworks.com; Claire@bayfireworks.com
Pyrotechnic Fireworks, Inc.	PO Box 149	New Castle	PA	16105	800900@pyrotechnic.com; info@pyrotechnic.com
Spectacular Fireworks	1541 Oliver Rd	New Milford	PA	18834	josemonte@sup.net
Zambelli Fireworks	120 Marshall Drive	Warrentonale	PA	15066	zambell3@zambelli.fireworks.ca

APR 22 2019

Karen Addison
Director




Department of Tourism, Culture and Development
5775 Post Road • Warwick, RI 02993
(401) 738-2274 • Fax (401) 732-7662
visitwarwickri.com • travelwarwickri.com

Joseph J. Solomon
Mayor

Memorandum:

TO: Pal Poszka, Purchasing Agent

FROM: Karen Addison, Director 
Department of Tourism, Culture and Development

DATE: April 22, 2019

RE: **Fireworks Bid # 2020-034 Independence Day Fireworks Display**
July 7, 2019 with a rain date of Friday July 12, 2019.

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid #2020- 034 Independence Day Fireworks Display in the slated for Sunday July 7, 2019 , to the lowest responsible bidder, Atlas Pyrotechnic Entertainment of Jaffrey, NH for \$13,000.

The date change for this year's display comes after no bids were received for the date of July 3rd in our original request for proposals.

The original bid #2020-006 was emailed to 8 companies (total of 11 email addresses) and a hard copy of the specifications were mailed to S. Vitale Pyrotechnic Industries.

Due to the absence of bids for the Independence Day Display, calls were made to the potential vendors and the lack of Rhode Island certified technicians was the main reason for not bidding for the July 3rd date.

A second bid #2020-034 was emailed to 8 companies (total of 11 email addresses) and a hard copy of the specifications were mailed to all vendors.

The results of the second round of bidding is listed below.

Independence Day Fireworks Display Bid #2020-34

	<u>Date</u>	<u>Atlas</u>	<u>Pyrotechnica</u>
	July 3, 2019	N/A	N/A
	July 4, 2019	N/A	N/A
	July 5, 2019	N/A	N/A
	July 6, 2019	N/A	N/A
	July 7, 2019	\$13000	\$14,999
<i>Rain date</i>	July 12, 2019	\$13000	\$14,999
<i>Rain date</i>	July 13, 2019	N/A	\$14,999

Please note that there is no contract period for this bid as the event will take place either July 7, 2019 or July 12, 2019, weather permitting.

If you need additional information please feel free to contact me at 921-9713.

Bid2020-007 National Night Out Fireworks Display

FY20

- 1 Bid received

CODE: 61-355 Tourism Programs

MANNER OF AWARD: \$7,999.00
1 Line Purchase

RECOMMEND: Pyrotechnic Fireworks, Inc.

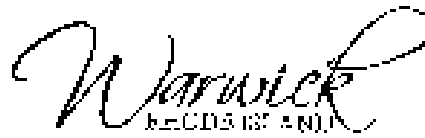
Pyrotechnic Fireworks, Inc.
PO Box 149
New Castle, PA 16105

Total Cost: \$7,999.00

Bid 2019-017 Submittal Night Out Fireworks Display

These were the vendors sent specifications for this bid.

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
American Promotional Events, Inc./A.S.T. Fireworks	4511 Helman Dr.	Ferrisville	Ala	35630	info@astfireworks.com
Arlis Pyrotechnical Fabricational Group	196 Old Sharrow Rd./PO Box 498	Jaffrey	NCI	03452	sarah@pyrotechnical.com; matt@pyrotechnical.com
Maple & Wade, Inc./ Central Maine Pyrotechnics	765 Maple St.	Framingham	MAE	01704	info@compyro.com
Ussan State Pyrotechnics, Inc.	26A Wood Hill Rd.	Mojoes Valley	VT	02832	john@ussanpyro.com
Thurston Fireworks Eastern, Inc/20	2992 Belmont Ave.	Youngstown	OH	44303	info@fireworks.com
Pyro Engineering dba/01 Day Fireworks	460 Broadbellow Rd. Ste. A	Kingsburgh	NY	11786	sig@dayfireworks.com; Charlie@dayfireworks.com
S. Vitale Pyrotechnic Industries, Inc. dba/Pyrotechnica	932 South St./PO Box 478	Jaffrey	NJI	07452	bill@pyrotechnic.com; joh@pyrotechnic.com
Spectacular Fireworks	1541 Oliver Rd	New Milford	PA	18834	iceburns@meq.net



APR 22 2019


Karen Jedson
Director

Joseph J. Salomon
Mayor

Department of Tourism, Culture and Development
1270 Post Road - Warwick, RI 02886
(401) 739-2874 • Fax (401) 732-7552
visit us: warwickri.com • <mailto:info@warwickri.com>

MEMORANDUM

TO: Pat Peshka, Purchasing Agent

FROM: Karen Jedson, Director 
Department of Tourism, Culture and Development

DATE: April 22, 2019

RE: Fireworks Bid # 2020-007 National Night Out Fireworks Display

Please accept this memorandum as the Department of Tourism, Culture and Development's recommendation to award bid # 2020-007 National Night Out Fireworks Display to the sole and lowest responsible bidder Pyrotechnics Inc., of New Castle, PA.

National Night Out Fireworks Display Bid # 2020-007

	Pyrotechnics
August 6, 2019	\$7999

Please note that there is not contract period for this bid as the event should take place on August 6, 2019, if the weather permits.

If you need additional information please feel free to contact me at 921-9713.

RFP2020-008 City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits

- 6 Bids submitted

***FY20
CITY PORTION ONLY***

CODES: 75-158 Health Care/Municipal
75-160 Health Care/Police
75-162 Health Care/Fire
75-165 Dental/Police
75-167 Dental/Fire
75-169 Dental/Municipal
80-154 Sewer/Tringe Benefits
84-154 Water/Tringe Benefits

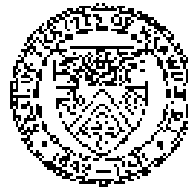
MANNER OF AWARD: \$22,493,106.00 (Medical \$21,454,218.00/Dental \$1,038,888.00)
July 1, 2019 – June 30, 2020

RECOMMEND: WB Community Health (both Medical & Dental)

WB Community Health	300 Jefferson Blvd.	Warwick, RI 02886
Blue Cross & Blue Shield of RI	500 Exchange St.	Providence, RI 02903
Delta Dental of RI	10 Charles St.	Providence, RI 02904
Metropolitan Life Insurance Co.	101 Arch St., 8 th Fl.	Boston, MA 02110
RI Interlocal Risk Mgt. Trust	501 Wampanaug Tr.	E. Providence, RI 02915
United Healthcare	475 Kilvert St., Bldg. B.	Warwick, RI 02886

8/10/20-005 City of Warwick & Warwick Public Schools Medical, Pharmacy & Dental Insurance Benefits

The following vendors were sent specifications.		ADDRESS	CITY	STATE	ZIP	EMAIL
VENDOR						
Adrienne Mainor, Manager of TG, LLC	478 Central Ave., Ste. 2	High Plains	IL	60005		
Advantage Benefits	718 Pleasant St.	Worcester	MA	01605	tdl@advant-ben.com	
Aurion Group Benefits via Carol Radtke	26 International Row	Warwick	RI	02886	Henry.soyars@aurion.com	
Autosave Healthcare Administrative Services, Inc.	3950 Adelman Blvd	Woodbury	CA	95765	l.bates@autosavehealth.com	
Blue Cross & Blue Shield of RI					john.schuhman@bluecrossri.com	
Delta Dental of RI	111 Charles St	Providence	RI	02902	Robert.Krupar@delta-dental.com	
Health Solutions, Inc.	1591 United Pkwy Blvd., Ste. 271	Providence	RI	02904	john.uhl@hsl.com	
Healthcare Strategic Solutions, LLC	41 A. Ave. Providence	Durham Heights	MA	01909	Yvonne.pongor@hcs.com	
Health & Access Healthcare Management Solutions	1222 Boylston Blvd. Rd.	Providence	RI	02815	rohan.vasatik@hac.com	
KPMG Advisors, Inc.	777 E. Park Dr.	Providence	RI	02813	vin.lavoie@kpmg.com	
Mishig, LLC	2701 Remembrance Blvd., Ste. 300	Harrisburg	PA	17111	apresson@kpmg.com	
MetLife Insurance Co.	One Financial Ctr	King of Prussia	PA	19396	laura.schubert@metlife.com	
Pharmaceutical Technologies, Inc. (Ph's National Pharm	13500 Carlforde St.	Aspen	MA	02111	kim.cohuel@ph.com	
QED Innovative Services, LLC	1573 Mallory Lane, Ste. 111	Orlando	FL	32815	schuering@qed-services.com	
RI Dept of Human Services, Div. Healthcare Quality	501 Mt St.	Providence	RI	02905	lynn.hamill@hqs.com	
RI Internal Risk Management Trust	501 Waterhouse Dr., Ste 301	Providence	RI	02912	travette@risktrust.com	
RI Municipal Insurance Corp.	86 Westwood St.	Providence	RI	02903	charlie@ri-municipal.com	
RI Management Services, Inc.	30 Bedford Hills Blvd., Ste. 500	Providence	RI	02903	rebecca@ri-management.com	
State's own Insurance Risking	26 Park Plaza, Ste. 62A	Providence	RI	02903	laura@state.com	
State Life Insurance Services	111 Front Street, Suite 610	Providence	RI	02903	kim@state.com	
The Fitch Group of NE	951 Jefferson Blvd., Ste. 3001	Warwick	RI	02886	john.m.vincent@fitch.com	
The West Co	115 Huntington Ave.	Boston	MA	02116	raquel@westco.com	
United Health Administrators	One Exchange Pl., 17th Fl.	Boston	MA	02116	nglas@unitedhealth.com	
United Health Care	475 Kilvert St.	Providence	RI	02904	Kim.Ryan@unitedhealth.com	
W.H. Community Health	400 Adkisson Blvd., Suite 205	Warwick	RI	02886	Dana.Bushvey@whc.com	
					eric.gunwald@whc.com	
					ashley@whc.com	
					nlm@whc.com	



APR 15 2019

CITY OF WARWICK
DIVISION OF PERSONNEL
3275 POST ROAD – WARWICK, RHODE ISLAND 02886
TEL (401) 738-2011 • FAX (401) 732-7636
T.D.D (401)739-9150

TO: Honorable City Council
FROM: Brian Silva, Finance Director
DATE: April 12, 2019
SUBJ: Medical Insurance Bid Award

In October 2018, the City Council awarded a consulting contract to the HHS Group dba. Centurion to develop a Request for Proposal for employee medical and dental insurance, evaluate bid responses, and provide a recommendation for selection of a health care provider. In response to the Request for Proposals, the City received offers from three health insurance providers, The RI Interlocal Risk Management Trust, West Bay Community Health (WBCOH), and United Health. Two of the three offers are health care collaborative providing medical insurance to municipalities and school departments under contract with Five Cross Shield of RI and were able to comply with all of the bid requirements. Additionally, United Health Care submitted a purchasing Medical, Pharmacy and Dental all under a self-insured arrangement which can't be considered because UHC did not submit a bid with stop loss insurance and the City received no stop loss bids from any insurers on a direct basis and therefore we could not utilize UHC without stop loss coverage.

Each of the collaborative is a nonprofit entity overseen by a member-only board of directors comprised of participating municipalities and school districts. Both collaboratives operate under different business models that give members varying degrees of risk protection.

In response to the bid, the City received the following medical insurance proposals:

Medical Insurance Provider	Insurance Model/Coverage	Current Year Cost	2019-2020 Bid Price	Change Over Current Year	Percentage Change
West Bay Community Health (WBCOH)	Self-Insured/DCBSRI	\$20,352,514	\$21,458,213	\$1,105,700	5.43%
United Health Care	Self-Insured/United Health	Not Determined No Stop Loss Insurance			
RI Interlocal Trust	Guaranteed (Fully Insured) Premium/DCBSRI		\$19,827,803	\$327,651	-2.38%

The Trust is offering a guaranteed premium (Fully Insured) that represents a significant savings to Warwick. However their bid raised major concerns by the consultant. It is a purchasing collaborative that has a "health pool" that is owned by its members. As a member in the Trust's Health Pool, the City would participate in a risk sharing arrangement with the other communities that are members of the health pool. Additionally the contract with the Trust requires that the City stays in the Trust's Health Pool for 36 months. The liquidation penalty for the City is approximately the cost of one month of premiums, which is estimated to be over One Million Six Hundred Dollars. The consultant has indicated in the report that the liquidation cost would equate to

over \$9,500,000 based on the City's current enrollment if the City left the Trust after 36 months. The City would forfeit 50% of the member equity balance which the City previously experienced in 2017 when the City left the Trust. The trust pricing represents a three year bid because of the withdrawal penalties to exit the Trust. Also the City would need to budget claims incurred but not reported which is estimated to be about \$652,837.

United Health Care is a self-insured model that the City would be responsible for paying claims weekly and paying fixed expenses (stop loss and ARO fees) on a monthly basis. Since the City received no genuine stop loss bids and United Health Care did not submit a stop loss insurance their bid. In order to consider them we would need to negotiate a stop loss insurance with them or another third party stop loss insurance carrier to determine the total all-in cost of UHC. UHC is the highest cost bid of the three considered.

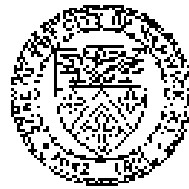
The City currently utilizes West Community Health who contracts with Blue Cross Blue Shield of Rhode Island. WBCH is self-financed. WBCH develops "working rate" based on the claims of each entity plus fixed expenses and stop loss insurance. The participating entities are not responsible to pay more than the budgeted working rates each month for each covered employee. At the end of the plan year WBCH calculates the working rates (budget) to the actual expenses) to a surplus (budgeted revenue is less than actual expenses). If it is determined that there is a surplus, it can be used to offset the working rates in adverse claims year. If it is a deficit, the deficit will be added to the development of the working rates the following year. This arrangement allows for the lowest administrative costs and to "group purchase" stop-loss insurance. Of course the biggest advantage is the stability and security of a known, budgeted working rate and excessive claims that exceed budget are captured in the following year's working rates. The WBCH bid is a one year bid.

The consultant has conducted a detailed review of the rate development methodologies and calculations used by each provider. Based on this review, HLB has determined that contracting with WBCH is the most cost effective option available to the City for the purchase of employee medical insurance for FY 2019-20. Our current contract with WBCH will expire June 30, 2019. The administration concurs with the consultant's recommendation and requests that the City Council award the bid for one year for the City's medical insurance coverage to West Bay Community Health consistent with the WBCH proposal dated March 26, 2019 in the amount of \$21,454,218.

Respectfully Submitted,


Brian Silva
Finance Director

cc: Mayor Joseph J. Holeman
William DePasquale, Chief of Staff
Jean Roulland, Personnel Director



APR 19 2019

**CITY OF WARWICK
DIVISION OF PERSONNEL
3275 POST ROAD WARWICK, RHODE ISLAND 02886
TEL (401) 738-2011 • FAX (401) 732-7656
T.J.D (401)739-9150**

TO: Honorable City Council

FROM: Brian Silva, Finance Director

DATE: April 16, 2019

SUBJECT: Dental Insurance Bid Award

In October 2018, the City Council awarded a consulting contract to the HubGroup aka Greenstone to develop a Request for Proposal for employee medical and dental insurance, evaluate bid responses, and to make a selection recommendation. The City received offers from six bidders. The dental bidders were WBCCHelta Dental, The TrustDent Dental, Blue Cross Blue Shield of RI: Delta Dental of RI and United Health Care (UHC) and MetLife.

In response to the RFP, the City received the following medical insurance proposals:

Medical Insurance Provider	Insurance Model/Carrier	Current Year Cost	2019-2020 Bid Price	Change Over Current Year	Percentage Change
West Bay Community Health (WBCCH)	Self-Insured/ Delta Dental *	\$1,035,792	\$1,058,888	\$23,096	0.01%
United Health Care	Self-Insured		\$1,035,110	\$49,518	4.80%
United Health Care	Self-Insured**		\$1,078,955	\$43,201	4.20%
Blue Cross	Self-Insured		\$1,091,536	\$55,874	5.40%
Blue Cross	Self-Insured**		\$1,075,579	\$39,977	3.90%
Blue Cross	Fully Insured		\$1,156,353	\$120,291	11.53%
Delta Dental	Self-Insured		\$1,045,144	\$9,352	0.07%
Met Life	Fully Insured		\$1,033,193	-\$8,597	-0.83%
Met Life	Self-Insured**		\$1,071,792	\$42,000	4.10%
RI Intellectual Trust	Fully Insured		\$1,027,516	-\$8,176	-0.80%

WBCCH, working rates are a limited view of other administrative fees.

** Assumes that the City and Schools enter into a joint agreement to purchase

The consultant has conducted a detailed review of the development of the dental rates and calculations based on this review, HILS recommends that the City continues to contract with WBCOH in partnership with Delta Dental. Although the consultant indicated that they would like to see the working rates renegotiated to become in line with the current claims experience WBCOH confirmed that their working rates were established using actual claim information through February 2019 in order to attempt to maintain stable rates for future fiscal years. WBCOH also confirmed that their working rates are all inclusive and include any and all fees. The consultant believes that contracting with WBCOH is a cost effective option that will be less disruptive and gives the most certainty of services available to the City for the purchase of employee dental insurance for FY2019-20. The administration concurs with the consultant's recommendation and requests that the City Council award the bid for dental insurance coverage to West Bay Community Health consistent with the WBCOH proposal dated March 20, 2019 for the following amount of \$1,038,888 which includes all fees. These working rates were established using actual claim information through February 2019 in order to attempt to maintain stable rates for future fiscal years. Their bid is for one year.

Our current contract through WBCOH for dental dental expires June 30, 2019.

Respectfully Submitted,



Brian Sileia
Finance Director

cc: Mayor Joseph J. Schiavone
Walter DePasquale, Chief of Staff
Joan Bouchard, Personnel Director

BU2020-010 Collection Services for Taxes & Rescue Fees

FY2020

- 5 bids received

CODES:	22-560 City Collector/Professional Services	\$500,000.00
	304-0104 Rescue Services	\$150,000.00
MANNER OF AWARD:	\$650,000.00	
	July 1, 2019 – June 30, 2021	
RECOMMEND:	Municipal Collection Agency, Inc.	

Municipal Collection Agency, Inc.
10 Dorrance St., Ste. 650
Providence, RI 02903

Law Office of Janet J. Goldman, Inc.
Debt Collection Law Firm
51 Jefferson Blvd.
Warwick, RI 02888

Life Line Billing Systems, LLC
c/o/a LifeQuest Services
N2930 State Rd. 27
Wausonia, WI 54982

Rossi Law Offices, Ltd.
28 Chamber Blvd.
Smithfield, RI 02917

Quality Asset Recovery, LLC
7 Foster Ave., Ste. 101
Gibbstown, NJ 08026

Pricing as Follows

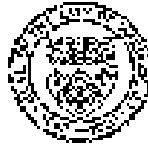
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<u>ITEM</u>	<u>DESCRIPTION</u>	<u>MUNICIPAL COLLECTION</u>	<u>LAW OFFICE JANET GOLDMAN</u>	<u>LIFEQUEST</u>	<u>ROSSI LAW</u>	<u>QUALITY ASSET</u>
A.	Cost to collect delinquent taxes held by Tax Collector	12.00%	14.25%	21.00%	14.50%	14.50%
B.	Cost for subsequent litigation to collect delinquent taxes	25.00%	23.00%	35.00%	24.00%	29.50%
C.	Cost to collect delinquent rescue billing fees	12.00%	24.00%	21.00%	25.00%	14.50%
	Additional Fees (if necessary)	(see note 1)	(see note 2)			
NOTE						
1	Court costs, filing fees, sheriff/comptable fees and real estate recording fees which will be assessed separately.					
2	Court costs, filing fees, usable fees.					

RFP2020-010 Collection Services for Taxes & Rescue Ties

These vendors were short specifications

VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL
City National Capital Finance	4057 N Wisconsin Dr	Milwaukee	WI	53211	zara.nor@abdata.com
Cyber Technical	108 Bierwirth St	Charlotte	NC	28411	miichael.budney@tertechnical.com
Data Management Assets, Inc.	117 Melvin Center Dr., Ste. 2002	Warwick	RI	02886	chondra@cybertechinc.com
Dynamic Recovery Solutions, LLC	135 Valentine Hotel, Ste. 6	Greenville	SC	29615	ikhalim@dlcsm.com jankyp@dlcsm.com
Edward McConnack, III	1319 Carleton St.	Charlotte	NC	02928	oiva07@grvaction.net ed@enlawreceiv.com
EOS CCA	7601 Longwater Dr.	Norwalk	MA	02061	charl.dunne@mail.203.gov-enr.com
Glax LLC dba Municipal Services Bureau	8325 Lincoln Way	Aurora	IL	78742	lincoln@cityofglax.com
US Financial Group, LLC	26561 Detroit Rd., Ste. 202	Kelleysoe	OH	44145	ken@hfin.com jlp@usfg.com
IT Systems	244 E. Highway 96 East PO Box 6444	St Paul	MA	55.04	frank@investations.com
Municipal Collection Agency, Ltd.	10 Buchanan St. Box 520	Providence	RI	02904	pat@mcag.com steff@compuserve.com contract@mcag.com w@mcag.com
Municipal Service Bureau	8805 Airport Blvd. Ste. 100	Austin	TX	78752	tony@msb.com jilary@msb.com josh.mcfarlin@msbcorp.com jonty@msbcorp.com jocelyn@msbcorp.com benjamin.hunter@msbcorp.com
Mid Chain Marketing, Inc.	PO Box 333	Calhoun	RI	02818	lisa.cairns@midchainwatch.com
Polonne Truck Services & Wash LLC	517 Inter Harris Way, Ste. 301	Providence	RI	02906	l@polonne.com
Profil Search	10 Portmore Lane, Ste. 361	Toronto	MA	01702	mat@profil.com denise@profil.com
Reynolds Chicks, Inc.	28 Hensley Ave., Ste. 1	Rumford	R	02817	reynolds@reynolds.com jean@reynolds.com
The PCS Companies	Two Wells Ave.	Newton	MA	02459	lyse@reynolds.com
The Inland Municipal Agency	15-13 Walnut Ave. (Rte) 4172	W. Wick	IL	02882	
TEN Customer Service	PO Box 387	Guadalupe	RI	02814	ten@ten.net
Unitopia	26 Allen Dr.	Albany	NY	12201	janice.seaney@unitopia.com



Kyla A. Jones
Tax Collector

Joseph Solomon
Mayor

CITY OF WARWICK
TAX COLLECTOR'S OFFICE
3275 POST ROAD
WARWICK, RHODE ISLAND 02886

April 4, 2019

Mrs. Patricia Pasika
3275 Post Rd
Warwick, RI 02886

RE: Bid #2020-010 Collecting Services for Taxes & Rescuer Fees

The City of Warwick is seeking a company for Collection services for Taxes & Rescuer Fees for a 2 year term from July 1, 2019 through June 30, 2021. The City's previous contract was awarded under bid# 2016-4 with terms of July 1, 2017 through June 30, 2019. Bid 2020-010 was opened on March 27, 2019 with five vendors submitting a bid. The vendors were Municipal Collection Agency, Law Office of Janet J. Guilmann, Inc., Rossi Law Offices, P.A., Quality Asset Recovery, LLC and Lifesqueal Services.

Municipal Collection Agency (MCA) is the recommended vendor as the lowest qualified bidder for bid# 2020-010. MCA has been in business since 1992 and are currently the only RI based vendor on the basis of Rhode Island's Master Price Agreement (MPA 233). Municipal Collection Agency has experience with rescue billing and are currently working with Constler. Curatar is currently under contract with the City of Warwick for Assessor Billing.

Please note that if legal fees are incurred they will be charged directly to the delinquent taxpayer by the awarded vendor and will not be charged to the City of Warwick.

This process will be funded by 2 accounts based upon the department that correlates with the billing.

The total bid price for the 2 year contract is as follows:

Tax Collector's	22-860	\$500,000
Rescue Services	304-0434	\$150,000
Total		\$650,000

Respectfully Submitted,

Kyla Jones

PROPOSAL FOR COLLECTION SERVICES REF:2019-011
 TOWN OF WARWICK - Tax Collection

	POINTS	MCA Providence	CONWAY Warwick	BOSEI Gentryfield	OUT OF 50 MILE RADIUS MUNICIPAL QUALITY WEIGHT %	
Collector Philosophy/Tenure/qual	10	10	10	10	10	10
Demonstrated Ability to Administer	10	8	10	10	8	8
Proposed Reporting of Collections	10	0	10	10	10	10
Total % of Fees from Collections	15	15	8	6	8	12
Municipal Experience:	5	5	0	5	0	0
Training/Specialization:	5	5	5	5	5	5
Experience in all Courts	15	10	10	10	0	0
Ability to Collect Out of State Collections:	5	5	5	5	5	5
Communication with the City:	10	10	10	10	8	8
Rhode Island Company:	10	10	10	10	0	0
References:	10	10	0	10	10	10
TOTAL:	100	95	80	91	50	68

* points given (15) included by the following services asked to occur

Bid 2020-013 Zamboni Blade Sharpening

- 1 Bid received.

FY20

CODE: 41-281 Physical-Workforce/Maintenance Materials

AMOUNT OF AWARD: 57,000.00
July 1, 2019 – June 30, 2021

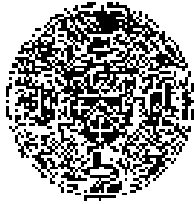
RECOMMEND: Accu Grind of New England

Accu Grind of New England
12 Industrial Park West
Oxford, MA 01540

	<u>Year 1</u>	<u>Year 2</u>
Price for Sharpening	\$ <u>30.00</u>	\$ <u>30.00</u>
Price of New Blades	\$275.00	\$ <u>275.00</u>

<p>161020-013 Zamboni Blade Sharpening</p>		STATE	ZIP	EMAIL
<p>Please view the vendors sent specifications for this bid.</p>				
VENDOR	ADDRESS	CITY	STATE	ZIP
Accu-Grid	P.O. Box 705	Dorset	MA	01940
Aggressive Sharpening Service	81 HIGHWAY AVE	Middlesex	RI	02842
Arma Inc.	350 Camino S Bishop Blvd.	Fall River	MA	02721
Brooks Industrial Supplies Corp.	1120 Broad St.	Greensboro	NC	27405
Canary & Sharpening	206 Saint Nicholas Street	Westerly	RI	02895
Rhodes Industrial Harvesting Company	15 Extension 184	Astaway	RI	02804
Thorston Manufacturing Company	14 Turner Blvd	Stoughton	RI	02917
				Paul.savage@ingram1.com; C.Parkes@accgrid.com
				zamb@harringtons.com Gracen.Indic@verizon.net jgishop@verizon
				dmr.james@huletskiandharvesting.com info@thorston17.com

041819




CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
905 HANCOCK LANE
WARWICK, RI 02889
TEL: 401-758-2400
FAX: 401-752-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Pushka, Purchasing Agent

From: Matthew Solitro, Director of Public Works 

Date: April 18, 2019

Re: Bic2020-013 zamboni Blade Sharpening

We have reviewed the only bid submitted on the above and recommend award to Accu-Grind of New England. Please note, this department reached out to possible vendors in the area inquiring if they were aware of the opportunity to bid. Zamboni blades are 77" in length. Most vendors contacted do not offer the service for sharpening Zamboni blades. The current bid expires June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2020. The recommended cap is \$7,000.00 for the two-year period.

Bid2020-016 Food Service Products

- 2 bids received

FY20

CODE: 302-0400 Senior Center/Purchases-Gift Shop

MANNER OF AWARD: \$4,500.00
July 1, 2019 – December 31, 2019

RECOMMEND: Thomson Food Service

Thomson Food Service
141 Narragansett Park Dr.
East Providence, RI 02916

Gordon Food Service
630 John Hancock Rd.
Taunton, MA 02786

Pricing as Follows

Continued next page

Item #	Description	Pack Amt	Pack COM	Number Purchased Annually	Quoted	Thomson Food Service
1	CREAMER HFB & M. LITE 12-1QT RGNL BRND	2	FL OZ	34	\$35.75	\$74.84
2	WATER SPRNG 33-16.9FLZ CRYST GEYSER	33	EA	33	\$5.54	\$6.30
3	DANISH CUS LEMFRASPB 48-5Z DIMITRIA	1	EA	4	\$48.25	\$45.60
4	ROLL CANNICED 17.4-2CT DAWN LOS	4	EA	5	\$43.97	\$79.50
5	MUFFIN BLUEB ULTR MOIST 75-6.25Z MIDN	1	EA	8	\$62.34	\$66.00
6	DANISH CUS FLD SZ 6-SCT DIMITRIA	1	EA	4	\$40.84	\$45.60
7	MUFFIN CRAN ORNG NUT 75-6.25Z BIOY	1	EA	6	\$71.51	\$65.25
8	DANISH CUS ASS1 48-5Z DIMITRIA	1	EA	4	\$42.21	\$45.60
9	PITCHER PLAS BOTNCR 48Z CTJG JJA	1	EA	4	\$7.90	\$5.23
10	CAKE CONF CINN WLNT 8-24Z	8	OZ	4	\$39.74	\$32.88
11	PASTRY FIG SQ 17.16-2CT 1&M BERRY	12	EA	4	\$22.81	No Bid
12	CRACKER OYSUPR END 150-5Z WESTMNS	150	EA	4	\$23.27	\$147.90
13	HOLDER POT PAN GRAB HBR 2CT KB	1	EA	3	\$19.83	\$17.57
14	CAKE COF CINN MINI NO NUT IW 50CT	1	EA	3	\$15.01	\$15.93
15	CHIP VAR PACK TSNV 2-30CT PRIOLE	2	EA	3	\$35.09	\$31.30
16	CREAMER LIQ CTOP 96O 38Z COFFM	36Z	EA	2	\$71.54	\$74.40
17	MUFFIN CRN ULTR MOIST 6.35Z 5- 15CT	5	EA	2	\$60.16	\$8.75
18	BITTER WHIPD CUP 90CT/EA 8# CABOI	1	EA	2	See Item 22	\$28.80
19	ORLAND CINN RAISN 12-13Z JENNY TERR	12	OZ	2	\$12.59	\$29.76
20	BAR GRANOLA CHOC CINK 1.3L 12-B CI QUAK	12	EA	2	\$39.45	\$33.60
Continued Next Page						

Item #	Description	Pack Amt	Pack LOM	Number Purchased Annually	Gordon	Timmons Food Service
21	SUGAR PAKT 17 5M C 8	5000	EA	2	\$21.75	\$21.00
22	BUTTER WHITE CUP 720-50M 8# GFS	720	EA	2	\$41.39	\$28.80
23	CRACKER GIBLEZ-RT 60-1.5Z SNSTN	60	EA	2	\$23.10	\$25.20
24	BREAD RYE LT SLCD 327 8-24CULA MARCA	8	EA	2	\$48.30	\$19.28
25	CAKE SH 30ULM BURST HLF 24CUT 1-8#	1	EA	2	\$40.99	\$29.36
26	MUFFIN RAN RUT METR MOIST 75-3.25Z	5	EA	2	\$61.25	\$66.75
27	MUFFIN RAIN BRAN 75-6.25Z HOOY	1	EA	2	\$56.20	\$51.10
28	MUFFIN PUMPK SEASONAL 6.25Z 15CT	1	EA	2	\$61.86	\$81.75
29	ICE CREAM VAN PRM 3GAL	1	FL OZ	2	\$25.22	\$34.00
30	KETCHUP CAN 53%TCY 6-10 CRWNCULL	6	OZ	1	\$34.65	\$26.80
31	RELISH SW PKT 200-80M GFS	200	EA	1	\$12.64	\$10.90
32	SALCE TARTAR PKT 200-120M GFS	200	EA	1	\$15.32	\$18.00
33	SUGAR SUB LOCAL PKT 2M EQUAL GFS	2000	EA	1	\$50.70	\$46.00
34	SPOON STVG STLY 12 13" 98 1CT	1	EA	1	\$3.27	\$1.01
35	ICE CREAM CHOC PRM 3GAL	1	FL OZ	1	\$25.23	\$34.00
36	MUFFIN ENGLISH 27 6-20Z TUDAS	5	EA	1	\$29.20	\$22.08
37	BREAD CN RAIN 13-10Z JENNY LEE	12	OZ	1	\$42.89	\$28.80
38	JELLY ASST #3 200-3Z GFS	200	EA	1	\$16.50	\$15.94
39	BUN HOT DOG SLCD 5.75" 12- 20Z GFS	12	EA	1	\$34.28	\$19.44
40	DRESSING ITAL RF PRT 200-170M GFS	200	EA	1	\$19.86	\$18.62

Continued Next Page

Item #	Description	Pack Amt	Pack UOM	Number Purchased Annually	Current	Thomson Food Service
41	DRESSING ITAL NY 60-1.5Z KENS	60	EA	1	\$19.76	\$14.59
42	CREAM WHIP REAL AERO 12-1.5Z REFID W/	12	OZ	1	\$32.98	\$29.64
43	SUGAR SUB PKT SUGARDA 2M GFS	2000	EA	1	\$34.60	\$37.80
44	PEANUT BUTTER CUP 200-7.5Z SMUCK	200	EA	1	\$51.82	\$33.02
45	LIKIDOMETER DIGITAL 40/302 ICT	1	EA	1	\$18.00	\$2.25
46	POPCORN WET UNPOPPED 1-50# WRAV 1	1	OZ	1	\$52.07	\$41.50
47	OIL POPPING NT 5-1GAL GFS	5	PT GAL	1	discontinued	\$9.06
48	CHEESE PARM CRIBD 1-5# MAHANO SEL	1	OZ	1	\$20.00	\$17.50
49	CREAM WHIPD AERO 2-1.1Z CABBOT	12	OZ	1	\$32.98	\$29.64
50	DRESSING BALSM METRO 60-1.5Z KENS	60	EA	1	\$19.97	\$16.89
51	JUICE ORNG SEASONS BEST 24-10Z TYPCNA	24	JA	1	\$24.10	\$23.74
52	WIPES SANITZ SRF 6- 00CT WIPES	5	JA	1	\$55.00	\$40.98
53	MAYONNAISE PKT 200-12GM GFS	200	EA	1	\$21.68	\$11.00
54	SUGAR SUB PKT SWEETN LOW 2M GFS	2000	EA	1	\$27.02	\$21.60
55	CADDY SUGAR PKT WHT PLAS 10CT	1	EA	1	\$7.54	\$2.00
56	MUSTARD YELLOW PREP 4-1GAL CRWNC(0)	4	FL OZ	1	\$19.75	\$16.60
57	CHERRY MARASCH HLVS 6-5GAL	6	PT OZ	1	\$51.99	\$54.00
58	CREAMER HLF & HLF 12-1QT GCHC	12	1 QT	20	\$35.93	\$24.84
59	MUFFIN DBL CHOC 75-6.25Z BJOY	75	EA	2	\$65.35	\$60.59
60	DANIS ASSD 1 6Z 120CT DCMTRIA	120	EA	1	\$52.46	\$52.88

Jun2023-016 Food Service Products						
The following vendors were sent specifications						
VENDOR	ADDRESS	CITY	STATE	ZIP	EMAIL	
All American Foods	One A.J. American Way	N. Kingstown	RI	02852		
All American Poly	40 Turner Pl.	Piscataway	NJ	08854	azise@allamspoly.com	
Allstate Food Services, Inc.	19 Meredith Dr.	Coventry	RJ	02816		
Danner Systems	235 Elliot St.	Brookline	MA	02302		
Canteen Refreshment Services	26 Lyman Dr.	Wilmington	MA	01857	tim.annuphy@comcast-usa.net	
Central Poly Corp.	18 Donaldson Pl, PO Box 4097	Linden	NI	07036	bids@centralpoly.com	
Parsted Bag & Paper Co.	209 Research Dr.	Milford	CT	06460	aschaudier@eusternbag.com	
Recolub, Inc.	370 Wabasha St. FLOC/19	St. Paul	MN	55102	l.westmabull@recolub.com; Billsales@recolub.com	
Goodies Food Service	630 John Hancock Rd	Taunton	MA	02780	Arthur.casimiro@jpf.com	
Oneabco Packaging Corp.	114 Broken Rd.	Montgomery	NY	12549	interborng@frontier.net; glincy@interborncpackaging.com	
Interstate Gourmet Coffee Roasters, Inc.	43 Norfolk Ave.	S. Boston	MA	02375	enfreast@san1.com	
Mansfield Paper Co.	380 Union St.	W. Springfield, MA	MA	01104	purchasing@mansfieldpaper.com; st@mansfieldpaper.com	
Performance Food Service	One Performance Blvd.	Springfield	MA	01104	usatelandscrews@pfs.com	
Providence Specialty Products, J.T.C.	33 Deanebur. St.	Providence	RI	02909		
Sbur-Az	871 High St.	Central Falls	RI	02863	pgarcia@sburaz.com; tkennedy@sburaz.com; shuraz@sburaz.com	
Supreme Dairy Farms	171 St. Augustin St.	Woonsocket	RI	02895	Trev62@supdairy.com	
Syaco Doston, LLC	99 Spring St.	Proynton	MA	02367	Tuburva.kurtler@buson.syaco.com	
Thomson Food Service	341 Narragansett Dr.	East Providence	RI	02916		
Thomson Foods, Inc.	20 Thurston Dr.	Wallingford	CT	06492	lorina.boudreau@thomsonfoods.com	
Unifoodsal Cold, Inc.	119 King Philip Rd.	E. Providence	RI	02916	jweitzner@unifoods.com	

APR 22 2019

INTEROFFICE MEMORANDUM

TO: PA PASHKA
FROM: MCG UNDERWOOD
SUBJECT: FOOD SERVICE PRODUCTS BID, P2019-016
DATE: APRIL 19, 2019
CC:

Dear Pat,

We have received two bids for Food Service Products for the Pilgrim Senior Center for the period of July 1, 2019 through December 30, 2019. The current six-month bid expires on June 30, 2019. Based on the estimated usage, and recommending the bid be awarded to the lowest qualified bidder.

Thomas Food Service

141 Narragansett Parkway

East Providence, RI 02916

The amount of the six month bid is \$4,500 and should be set up as a draw down account.
Thank you for your consideration.

Sincerely,



Meg Underwood
Director of Senior Services

Bid2020-022 Paper Products

- 3 bids received

KY20

CODE: 47-209 Senior Services/Food & Nutrition

MANNER OF AWARD: \$2,968.00
July 1, 2019 – June 30, 2020

RECOMMEND: Glove Cleaners & Safety Products, Inc.

Manafield Paper Co.
380 Union St.
West Springfield, MA 01090

Glove Cleaners & Safety Products, Inc.
14 High St.
Plainville, MA 02762

Thomson Food Service
141 Narragansett Park Dr.
East Providence, RI 02916

Pricing as Follows

Continued next page

Item #	Description	Pack Amt.	Pack UOM	Number purchased annually	Mansfield Paper	Glove Cleaners	Thomson Fluid
1	100 Cup 8 seve	200	CS	1	\$56.79	\$17.62	\$77.44
2	16 5 A. 1 Bleach	6000	CS	3	\$14.96	\$14.97	\$43.06
3	18-1160 6" square hinged container	500	CS	1	\$38.77	\$41.02	\$79.79
4	FORKBLK Heavyweight black PS 5ml	1000	CS	4	\$21.90	\$18.88	\$31.80
5	16 oz White Jock-back lid	1000	CS	3	\$23.50	\$20.58	\$38.59
6	10 oz White Jock-back lid	1000	CS	1	\$23.50	\$21.02	\$28.50
7	8 oz White Jock-back lid	1000	CS	3	\$23.50	\$22.30	\$38.50
8	16oz polyprop. clear tub container	500	CS	1	\$10.51	\$51.05	\$29.75
9	16.oz Polyprop lid	500	CS	3	\$19.67	\$20.48	\$19.75
10	32 oz plastic spray bottle	1	CS	1	\$1.08	\$0.71	\$3.79
11	10 oz hot cup	1000	CS	2	\$47.9	\$38.58	\$29.50
12	16 oz hot cup	1000	CS	4	\$65.00	\$57.74	\$56.00
13	3 oz Hot cup	1000	CS	1	\$49.25	\$34.14	\$39.50
14	9" Ultra Paper plate	500	CS	4	\$30.52	\$62.98	\$43.00
15	Heavyweight PP Black (comparable)	100	CS	4	\$21.00	\$19.15	\$4.50
16	3x5 Ziplock bag (or comparable)	1000	CS	1	\$8.75	\$8.33	\$15.70
17	5x8 Ziplock bag (or comparable)	1000	CS	1	\$20.11	\$18.00	\$15.60
18	9x12 Ziplock bag (or comparable)	1000	CS	1	\$72.91	\$46.11	\$60.10
19	1/8 Jeld dinner napkin 15x17 white	3000	CS	2	\$35.31	\$11.96	\$36.90
20	1" Plain White dot labels	1	CS	1	\$1.63	\$23.65	No bid
21	Heavyweight PS black knob	1000	CS	5	\$21.39	\$18.88	\$31.00
22	Heavyweight PS black soup spoon	1000	CS	4	\$2.00	\$18.48	\$29.21
23	8 1/2" round paper tablecover (whiteson.ms)	12	CS	3	\$40.19	\$15.98	\$31.38
24	Westminster oyster crackers-individual pks	150	CS	3	\$16.77	N/A	\$16.79
25	2 oz portion container polysty	2500	CS	1	\$25.00	\$49.61	\$23.25

Continued next page

Item #	Description	Pack Amt	Pack UOM	Number purchased annually	Munsfield Paper	Glove Cleaners	Thomson Food
26	Unwrapped lunch gloves	4500 ea	ea	1	\$18.68	\$18.68	\$20.10
27	Unwrapped lunch masks	6000 ea	ea	1	\$10.00	\$10.00	\$14.80
28	4 1/2" standard trigger sprayer	1	ea	7	\$0.79	\$0.56	\$2.50
29	Full size deep stainless steel pms	50	ea	1	\$15.05	\$13.32	\$36.59
30	5 oz white plastic bowl	1000	ea	2	\$47.90	\$13.10	\$69.80
31	3 oz puncher cups	2500	ea	8	\$54.45	\$49.05	\$61.12
32	Stainless steel sponge large	72	ea	1	\$10.87	\$4.76	\$73.09
33	Mesh bag filters	100	ea	2	\$16.50	\$17.00	\$11.94
34	10 oz translucent cups	1000	ea		\$16.99	\$18.45	\$58.00
35	Regular Coffee Filter 12 Cup Machine	1000	ea	1	\$15.00	\$11.81	\$13.00

Bid2020-025 Sand, Grit, Gravel, Loam, and Stone

- 5 bids submitted

FF20

CODES:	63-231 Highway/Gravel-Stone	\$50,000.00
	70-281 Field Maintenance/Maintenance Materials	\$15,000.00
	84-293 Water/Street Repairs	\$25,000.00

MANNER OF AWARD: \$90,000.00
July 1, 2019 – June 30, 2020

RECOMMEND: Richmond Sand & Stone, LLC
PJ Keating Company

J.R. Vinagre Corporation
2208 Plainfield Pike
Johnston, RI 02919

Richmond Sand & Stone, LLC
15 Stilson Rd.
Richmond, RI 02898

PJ Keating Company
998 Reservoir Rd.
Luzenburg, MA 01462

G. Lopes Construction, Inc
490 Wentrop St.
Taunton, MA 02780

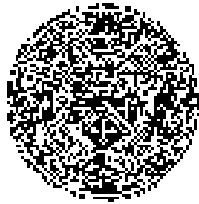
Rawson Materials
6 Kennedy Dr.
Palmer, CT 06260

Pricing as Follows

Bid2020-025 Sand, Grit, Gravel, Loam, and Stone

Item #	Description	JR Vinagro	C. Lopes	Richmond	Rawson	PJ Keating
1	Screened Sand/Ton					
	City Yard	No Bid	\$18.35	\$18.00	\$17.15	\$26.00
	Job Site	No Bid	\$18.35	\$18.00	\$18.00	\$26.00
2	Grit/Ton					
	City Yard	No Bid	No Bid	\$17.95	\$22.35	\$15.75
	Job Site	No Bid	No Bid	\$17.95	\$24.65	\$15.75
3	Bank Run Gravel/Ton					
	City Yard	\$15.30	\$25.60	\$17.50	\$16.15	No Bid
	Job Site	\$15.30	\$25.60	\$17.50	\$17.00	No Bid
4	Processed Gravel/Ton					
	City Yard	\$16.12	\$17.24	\$17.50	\$16.65	\$15.75
	Job Site	\$16.12	\$17.24	\$17.50	\$17.50	\$15.75
5	Loam/Ton					
	City Yard	\$22.56	\$21.50	\$21.00	\$23.35	No Bid
	Job Site	\$22.56	\$21.50	\$21.00	\$25.65	No Bid
6	Common Borrow/Ton					
	City Yard	\$15.30	\$13.96	\$17.50	\$12.35	No Bid
	Job Site	\$15.30	\$13.96	\$17.50	\$14.65	No Bid
7	Stone 1 1/2" Ton					
	City Yard	\$16.20	\$17.88	\$16.95	\$18.15	\$19.00
	Job Site	\$16.20	\$17.88	\$16.95	\$19.00	\$19.00
8	Stone 3/4" Ton					
	City Yard	\$17.20	\$18.24	\$16.95	\$17.15	\$22.50
	Job Site	\$17.20	\$18.24	\$16.95	\$18.00	\$22.50
9	Stone 5/8" Ton					
	City Yard	\$19.62	\$17.88	\$16.95	\$17.65	\$25.25
	Job Site	\$19.62	\$17.88	\$16.95	\$18.50	\$25.25
10	Brick Sand/Mortar/Ton					
	City Yard	No Bid	\$20.98	\$36.00	\$21.35	\$28.00
	Job Site	No Bid	\$20.98	\$36.00	\$23.65	\$28.00
11	Rip Rap/Ton 6-12", 12-18" and 18-24" Ton					
	City Yard	\$20.30	\$26.30	\$21.50	\$22.15	\$25.00
	Job Site	\$20.30	\$26.30	\$21.50	\$23.00	\$25.00
12	Mason Sand/Ton					
	City Yard	No Bid	\$20.98	\$36.00	\$21.35	\$25.25
	Job Site	No Bid	\$20.98	\$36.00	\$23.65	\$25.25

<u>Bid 2020-025 Sand, Grit, Gravel, Loan & Stone</u>				
<u>These were the vendors sent specifications for this bid.</u>				
<u>VENDOR</u>	<u>ADDRESS</u>	<u>CITY</u>	<u>STATE</u>	<u>ZIP</u> <u>E-MAIL</u>
Acme Aggregates	2046 Main Rd.	Trenton	RJ	02878
Airport Sand & Stone, Inc.	75 Airport Rd.	Coventry	RI	02816
Anticelli & Sons Construction Corp	4 Susan Circle	Johnston	RI	02912
Candi Corporation	400 Lincoln Ave.	Warwick	RI	02888
D'Ambra Construction Co., Inc.	180 Jefferson Blvd.	Warwick	RI	02887
Dejeus Truck Equip. Co.	260 Farnum Pike	Smithfield	RI	02917
Dry Bridge Sand & Stone, Inc.	471 Dry Bridge Rd.	N. Kingstown	RI	02852
G. Lopes Construction, Inc.	496 Wintuocp St.	Leicester	MA	02780
Greco Dream International, LLC	2331 Mill Rd., Ste. 100	Alexandria	VA	22314
International Paving Corp.	133 J Main St.	W. Warwick	RI	02893
J.R. Vinagre	2208 Plainfield Pike	Johnston	RI	02919
Material Sand & Stone Corp.	618 Greenville Rd	N. Smithfield	RI	02896
Narragansett Improvement Co.	223 Allens Ave.	Providence	RI	02903
P.J. Keating Co.	875 Phoenix Ave.	Cranston	RI	02921
Rawson Materials	Six Kennedy Dr.	Pulman	CT	06260
Richmond Sand & Stone	35 Sullivan Rd.	Richmond	RI	02898
Watson Mulch & Loans	1500 S. County Rd.	E. Greenwich	RI	02818
We Lease It, Inc.	PO Box 7	Peabotale	RI	02853



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
525 SANDY LANE
WARWICK, RI 02889
TEL: 401-738-2008
FAX: 401-732-5238

JOSEPH L. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peszka, Purchasing Agent

From: Mathew Solitro, Director of Public Works *MJS*

Date: April 15, 2019

Subj: Bid2020-025 – Sand, Grit, Gravel, Loam and Stone

We have reviewed the five bids received on the above recommended award to PJ Keating and Richmond Sand and Gravel. Purchases will be based on price and availability. The current contract for these items expires on June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2020. The recommended cap is \$90,000.00 for the above materials for one year for Public Works and the Water Departments.

63-231 - \$50,000

70-281 - \$15,000

84-293 - \$25,000

CODE: 65-314 Automotive/Equipment Repair

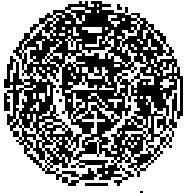
SECTION 56-6

Bid2019-306 Repair R843

Holland Truck
280 Scituate Ave.
Johnston, RI 02919

Contract Award \$15,000.00

Contract Period 1 Time Purchase



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
125 SANDY LANE
WARWICK, RI 02880
TEL 401-738-2205
FAX 401-732-5208

JOSEPH J. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent

From: Matthew Solitro, Director of Public Works *MS*

Date: April 22, 2019

Subj: Ballard Truck Center

The Department of Public Works is requesting permission to have R543, a 2008 Mack vehicle, repaired by Ballard Truck Center. This truck has an oil leak that is coming from the double gear idler and is currently unusable. Because this vehicle is a Mack truck, it is a sole source and requires a repair by the manufacturer. As well, the Sanitation Division is in need for this truck to be returned to service. This department has secured the enclosed quote from the dealer.

Please consider this memo a request for an exception to notice under Sec. 56-5 of the Warwick Code for Ballard Truck Center in the amount not to exceed \$15,000 from budget code 55-314. There is a coil compressor that is not included in the quote because it cannot be determined until the vehicle is dismantled if that unit is viable, therefore the not to exceed request. Please note that this is a one-time expense.

HALLARD TRUCK CENTER

www.ballardmack.com

MAZDA

Mack Trucks, Inc. 1-800-368-7711



MAZDA

West Coast Truck Center
1-800-368-7711



Chrysler, Ram, Dodge
1-800-368-7711



PAGE 1

1-800-368-7711

SERVICE ADVISOR:

VEHICLE	YEAR	MAKE	MODEL	TYPE	ENGINE	TRANSMISSION
			MACK	LD00613		
PLATE	PROV	DATE	WARRANTY	PROPOSED	NO. OF DAYS	EST. COST
NO. OF HOURS	REPAIR	OPTIONS				

LINE GENERAL TECH TIME HOUR
 A CK FOR JOURNAL BEARING ASAR FAILURE
 M SEE BELOW

QTY	DESCRIPTION	UNIT	PRICE	LABOR	TOTAL
1	8F132799 BEAR VALVE		7831.20	1274.27	1274.27
1	CORR GUMMER 2		10.00	50.00	50.00
1	21F26500 IDLER BEAR		1025.45	712.00	1025.45
1	CORR BEARING 2		10.00	50.00	50.00
1	20018250 GASKET		45.74	37.79	45.74
2	21028505 FLANGE SCREW		50.00	50.00	100.00
2	21028506 FLANGE SCREW		75.00	55.00	130.00
1	05224500 BEAR ASSEMB KIT		1000.00	445.00	1000.00
1	20755200 CLAMP		50.00	24.75	50.00
1	20001825 GASKET		10.00	50.00	50.00
1	21100500 TUBE		125.45	87.10	125.45
1	21027570 TUBE		10.00	50.00	50.00
5	20463010 IBE SOCKET ASSEMB W/O 45 T		2.25	1.57	5.43
1	20010742 BRACING STUD W/ ALUMINE BEAR		10.00	50.00	50.00
2	21255132 BRACING		1.00	2.10	3.20
1	22090000 BUSHING HOUSING		4.50	10.00	14.50
1	0541865 FLANGE SCREW		14.44	10.97	10.97
4	054085 FLANGE SCREW		17.00	10.00	10.00
5	054085 FLANGE SCREW		17.00	13.51	13.51
1	22088411 THERMOSHATT SEAL		70.00	50.00	50.00
1	1000-FASTENING* MACK ENGINE 220		10.00	6.45	6.45
1	05408522 SEALANT		50.00	50.00	50.00
1	22257019 WASHERS		405.00	262.78	262.78
1	077033 O-RING 129.543		12.00	10.00	10.00
1	048977 O-RING		35.47	11.45	11.45
1	2142900 HOSE		1.00	2.09	2.09
1	053007 O-RING		1.00	2.09	2.09
1	02574817 SEALING RING		4.55	3.17	3.17
1	21221642 SEALING RING		4.55	3.17	3.17
1	21552261 SEALING RING		1.00	0.51	0.51
2	0015402212 SOCKET CLAMP 1 1/2 - 1 1/2		1.00	0.51	0.51

www.ballardmack.com
 BALLARD MACK SERVICE
 THANK YOU FOR YOUR PATRONAGE

- Any change in the truck #, if to void within 30 days from date of repair.
- Warranty kit #s must be provided. Any change in kit #s will be accepted at \$25.00 per kit.

1. Please enter name

DEFINITION OF WARRANTY: All work is done per service order. If an engine failure occurs within 1 year or 100,000 miles, we will replace it with a new engine of equal or greater value. We do not cover any other parts of the engine, such as the pistons, valves, or the timing belt. We do not cover any other parts of the engine, such as the pistons, valves, or the timing belt. We do not cover any other parts of the engine, such as the pistons, valves, or the timing belt.

CUSTOMER SIGNATURE: _____

DISCOUNT	
PAYMENT	
PAID AMOUNT	
ONE 31 LINE	
SUBTOTAL	
TOTAL DUES	
TOTAL TAXES	
TOTAL PAY	
TOTAL AMOUNT	

HALLARD TRUCK CENTER

www.ballardtruck.com

MAINTENANCE

Mobile, Illinois 61711
Phone (815) 233-1122



INVOICE

Web Site: www.ballardtruck.com
Phone (815) 233-1122



Address: 7111 S
FARM ROAD
MORRIS, ILL 61252



PAGE 2

SERVICE ADVISOR

COLOR	YEAR	MAKE/MODEL	PLATE	LICENSE	SALES TAX	REGISTRATION
		MAKES IDENTIFY				
APPROXIMATE	PROB. DATE	WARRANTY	PERMITS	FRONT	REAR	SALES TAX
DE						MD0345
REPAIRS	REPAIRS	OPTIONS				

QTY	DESCRIPTION	UNIT	PRICE	TOTAL
12	8850V2 8850V2 TIRE 245			
1	29546228 STAIN, FILL TUBE		5.94	5.94
1	25500088 8850V2		6.96	6.96
1	25090088 8850V2		10.64	10.64
1	20560088 8850V2		7.40	7.40
9	25095000 SCREW NUTS		22.00	198.00
16	25175000 NUT		15.93	254.88
16	25085000 WASHER		3.74	60.00
4	20701704 BOLT		9.29	37.16
4	20760020 NUT		1.82	7.28
1	25031105 BOLT		1.54	1.54
7	21517690 GRABBER		165.97	1161.59
2	21707138 OIL FILTER		115.25	230.50
1	21707135 OIL FILTER		36.21	36.21
3	8846*017001* STEERING KNUCKLE 1/2 DRUM		23.54	70.62
2	8846*015818* NYLON AIR BEARING MAIN CONE		12.98	25.96
1	8846*015868* DRUM BUSH SPRING SHOCK		14.52	14.52
2	1000*1950003* TUB COILANT		21.70	43.40
2	6450*151000* BUSHING, WEL, 5/8, BRACK		12.80	25.60
4	8846*012810* NUT, DELTA LOCK SUPER 1		4.35	17.40
7	8846*012800* W/ DRUM, NAIL SWIVEL BUSH		21.50	150.50
3	8846*012800* W/ DRUM, NAIL SWIVEL BUSH		18.90	56.70
1	8846*012800* NYLON AIR BEARING MAIN CONE		0.21	0.21
3	20651503 RIVETS		21.02	63.06
1	21500088 8850V2/8850V2		21.50	21.50
3	2028*017804* SPRING LOCKS		3.33	9.99
2	2426*121402* RIVETS SPRING LOCKS		7.50	15.00
1	6046*015800* NYLON AIR BEARING TUBE SIZE		1.05	1.05
1	8846*015800* BUSHING SPRING SHOCK 1/2 DRUM		0.52	0.52
2	6450*151000* BUSHING, WEL, 5/8, BRACK		2.50	5.00
2	4750*05500* BRACKING BUSHING SPRING SHOCK		1.74	3.48
3	066001 2" DISC		1.44	4.32
1	88138795 CORE RETURN		2.50	2.50
1	21326609 CORE RETURN		250.00	250.00

www.ballardtruck.com
BALLARD TRUCK SERVICE
 THANK YOU FOR YOUR PATRONAGE

1. Any delays on the truck are on you with 30 days less out of delivery.

2. Vehicles with 10 hours or more are charged at \$100 per day (truck) and \$250 per day (driver) charge.

3. PHONE: 815-233-1122

DISCLAIMER OF WARRANTY: A warrant is made by the manufacturer of the parts. The parts are sold as is. BALLARD TRUCK SERVICE is not responsible for any damage to the vehicle or any other property. The parts are sold as is. BALLARD TRUCK SERVICE is not responsible for any damage to the vehicle or any other property. The parts are sold as is. BALLARD TRUCK SERVICE is not responsible for any damage to the vehicle or any other property.

Signature: _____

SALES TAX	
PLEASE PAY THIS AMOUNT	

CUSTOMER COPY

CODP: 79-794 Direct Cost/Miscellaneous Capital Expenditure

SECTION 56-6

Bid2019-308 Purchase Simon Duplex Fire Truck

Westerly Fire Department
7 Union St.
Westerly, RI 02891

Contract Award: \$25,750.00

Contract Period: 1 Time Purchase



Peter K. McMichael
 Fire Chief of Department



(401) 468-4019
 (401) 468-4063

111 Veterans Memorial Drive
 Warwick, Rhode Island 02896

Patricia Peshka
 Purchasing Agent, City of Warwick

25 April 2019

Mrs. Peshka,

The Fire Department is seeking a 56-6 exception to bid for the purchase of a 1994 Simon Duplex LT Fire Department Ladder Truck from the Town of Westerly for \$25,750.00. The Warwick Fire Department still has three ladder trucks strategically located throughout the city. The Fire Department is currently without one of these ladder trucks due to mechanical issues. Ladder 1, a 1998 American LaFrance ladder truck, has been deemed as unsafe for use until repairs can be made. The estimated cost of those repairs is \$125,000.00. New England Fire Equipment and Apparatus Corporation recommended total refurbishment or replacement of this vehicle. The department's reserve ladder truck is also out of service due to mechanical and aerial issues. Ladder 1 has been using the reserve special hazards truck to respond to calls; however, it does not have any aerial capabilities. This situation can result in a time delay in having a ladder truck with aerial capabilities on a fire scene and could have catastrophic results in the event of building occupants needing rescue from a structure that is three or more stories in height.

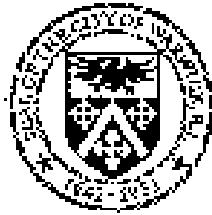
The Westerly ladder truck has been inspected by city mechanics and after their review, it was recommended that the vehicle was more than worth the purchase and that this was a reasonable asking price. The ladder truck has 18,900 miles and only 968 aerial hours. It is equipped with a Detroit 30 series motor, Allison automatic transmission, 110 foot certified aerial and a built in 10Kw generator. It is also equipped with 6 ground ladders, one 7 foot ground ladder, two 20 foot ground ladders, 1-28 foot ground ladder, and 2-35 foot ground ladders. It is also equipped with 2-electrical cord reels and a pre-placed water way to the tip of the 110 foot aerial. All of these items are included in the purchase price.

This vehicle is the least expensive ladder truck that we have discovered in our search and will provide the city with front line ladder truck that the department will be able to use as a reserve truck in the future. Funding for this purchase will be from the 35,799 fixed asset account.

Sincerely,


 Chief Peter McMichael

EXECUTIVE CLERK



CITY OF WARWICK
JOSEPH J. SOLOMON
MAYOR

April 11, 2019

Chief John A. Mackay
Westerly Fire Department
Seven Union Street
Westerly, Rhode Island 02891


Dear Chief Mackay:

I write to follow up on our meeting of April 3, 2019 and our discussion relative to the sale of the 1994 Simon Duplex L11 ladder truck apparatus. Upon inspection of the ladder truck, we found it is in need of repairs, including, but not limited to, replacement of tires, tire caps, motors, pads and water pump. These repairs are estimated to cost approximately \$7,000.

I know you can appreciate that Rhode Island's communities, both large and small, face fiscal constraints. Given all these factors, the City would like to offer \$25,000 for the purchase of the ladder truck, subject to it passing inspection. Should it pass inspection, the City would be willing to refund the cost of inspection, with a final sale price of \$25,750.00.

I believe that the sale of the ladder truck to the City of Warwick will be mutually beneficial to both of our fire departments. I thank you for your consideration of the City's offer and look forward to your reply. Please do not hesitate to contact me if you would like to speak with me further about this matter.

Sincerely,



Joseph J. Solomon
Mayor

CODE: 10-231 Police/Computer Supplies

FY20

SECTION 56-6

Bid2020-032 Document Management System

Power DMS
101 S. Garland Ave.
Orlando, FL 32801

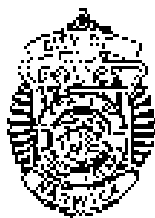
Contract Award \$50,165.00

Contract Period July 1, 2019 June 30, 2023

CITY OF WARWICK

Colonel Rick J. Kashgan
Chief of Police

Joseph J. Sclumani
Mayor



MAR 29 2019

Police Department
99 Veterans Memorial Drive
Warwick, Rhode Island 02886-4617
Telephone: (401) 468-4200

March 27, 2019

Mrs. Patricia Peshka
Purchasing Agent
3275 Post Road
Warwick, RI 02886

RE: Purchase Authorization- Power DMS
50-5 Exception to Notice requirement
Funding Source: Operating Budget Code 30-231 Supplies Computer

Dear Mrs. Peshka:

The Police Department is requesting authorization to renew our document management system which is required by the Commission on Accreditation of Law Enforcement Agencies (CALEA) for the accreditation process. The system is called Power DMS and is the only system used by CALEA for its accreditation awards. CALEA mandates that every accredited agency and those applying for accreditation subscribe to this document management system for the purpose of submitting documents and proofs in the accreditation process.

The Police Department is not allowed to substitute any other system as CALEA is requiring conformance to their standards for document submission. The Power DMS purchase is comprised of various subscription packages and renewal fees for a four year period. This new contract is for a 4 year term and will commence on July 1, 2019 and run until June 30, 2023. This contract also includes a Basic Services Package which includes remote training modules, live training webinars, tutorials and quick reference sheets for the users. The department currently uses the Power DMS training module to conduct required monthly and annual training for all employees.

The total price of the Power DMS system is \$30,165.00 for the four year period. The current contract expires July 30, 2019. Power DMS does offer a yearly pricing plan, however this option would cost the city additional funds over \$1,000. Funding for this purchase, if approved, will come from the Police Department's Operating Budget Code 30-231- Supplies Computer.

If there are any questions or concerns, please call me at 468-4230.

Sincerely,

Mark L'Amore
Commander
Deputy Chief of Police

CODE: 64-393 Sanitation/ Tipping Fee-Municipal

FY20

SECTION 56-6

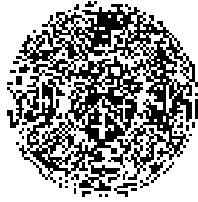
Hid2020-036 Disposal of Solid Waste & Recyclables

RI Resource Recovery Corp.
65 Shun Pike
Johnston, RI 02919

Contract Award \$7,500,000.00

Contract Period July 1, 2019 – June 30, 2021

APR 16 2019



CITY OF WARWICK
DEPARTMENT OF PUBLIC WORKS
925 SANDY LANE
WARWICK, RI 02889
PH 401-738-2003
FAX 401-732-5228

JOSEPH L. SOLOMON
MAYOR

MATHEW J. SOLITRO
DIRECTOR

To: Patricia Peshka, Purchasing Agent
From: Mathew Solitro, Director of Public Works g16
Date: April 15, 2019
Subj: Solid Waste and Recycling Services Agreement

The City of Warwick is required by state law to dispose of municipal waste at the state landfill. This department is requesting approval of the two-year agreement that has been received by this department. There has been no change in the per-ton fee of \$42,000 from the current contract for the disposal of municipal waste for FY 20 and FY 21. Any excess tonnage over the cap, as established by RIRRC, is billed at \$80/ton. The current contract expires on June 30, 2019. The new contract period will be July 1, 2019 to June 30, 2021. This department received the documents pertaining to the new agreement April 10, 2019. It should be noted that the department takes advantage of the monthly early payment discount of 1.5% as indicated in number six of the contract.

Please consider this memo a request for an exception to not be under Sec. 55-6 of the Warwick Code for Rhode Island Resource Recovery in the amount of \$2,500,000 for the two-year period, ending June 2021.

SOLID WASTE AND RECYCLING SERVICES AGREEMENT

Between the

RHODE ISLAND RESOURCE RECOVERY CORPORATION

And the

MUNICIPALITY

This solid waste and recycling services agreement (Agreement) is made and entered into by and jointly between The Rhode Island Resource Recovery Corporation, ("The Corporation" or "Corporation") a quasi-public corporation organized under the laws of the State of Rhode Island, and the _____, (hereafter "Municipality"), a municipal corporation organized and existing under the laws of the State of Rhode Island, with a business address at _____, Rhode Island. In consideration of the mutual covenants, promises and payments set forth herein, The Corporation and Municipality do hereby agree as follows:

1. **TERM.** The term of this Agreement shall commence on the date of municipal execution and end on June 30, 2021 unless sooner terminated or extended as provided herein.
2. **DISPOSAL OF SOLID WASTE.** For the term of this agreement, and pursuant to Rhode Island General Law ("RIGL") Chapters 23-18.8-1 et seq. and 23-19-3, Municipality agrees to deliver for disposal to the Corporation's landfill in Johnston, R.I. (hereinafter "Landfill" or "Central Landfill"), one hundred percent (100%) of its Municipal Solid Waste as defined in RIGL §23-18-3(5) for which Municipality has undertaken the collection, transfer or disposal, (hereinafter "MSW"), and the Corporation agrees to accept and dispose of one hundred percent (100%) of Municipality's MSW.

Municipality shall be deemed to have undertaken the collection, transfer or disposal of that MSW for which it:

- a. Provides any of these aforementioned services through a contract or license, or by municipal employees, or
- b. Pays for any of these aforementioned services with municipal funds, enterprise funds or the like, or
- c. Assigns, subject to the Corporation's approval, all or part of its municipal waste cap for disposal at the Landfill to a third party in accordance with RIGL 23-18-1.5(g)(2) and 23-18.8-1 (b)(3).

This Agreement shall not apply to the disposal of any other type of solid waste, including, but not limited to: 1) solid waste generated by residents of a municipality in the course of their employment; 2) solid waste generated by any manufacturing or commercial enterprise or, 3) solid waste for which Municipality has not undertaken the collection, transfer or disposal, as set forth above except where Municipality has implemented a commercial recycling program for which it has assumed responsibility for collection, either directly by municipal employees or through a contract or license.

3. **COMPLIANCE WITH LAWS.** Municipality agrees to use its best efforts to ensure that it, its agents and contractors, and all MSW, Mixed Recyclables, as defined herein below, and other materials delivered to the Corporation's facilities by Municipality, its agents and contractors will comply with all state and federal laws and R.I. Department of Environmental Management, U.S. Environmental Protection Agency and Corporation rules, regulations, and policies including any facility site regulations and policies. Municipality, and its agents, contractors and employees, shall abide by all Corporation work rules, practices and procedures. While they are present on Corporation property, Municipality, and its agents, contractors and employees, shall act in a safe, efficient and workmanlike fashion. The failure or refusal of Municipality, or any agent, contractor or employee of Municipality to go, act, or follow instructions of a Corporation official, operating manager or other responsible person of the Corporation or its Agents are grounds for the ejection of such person from Corporation property, and the removal of Municipality's, or any agents, vehicle, whether or not it has been off-loaded. The Corporation's "On-Site Safety Policy" is attached and incorporated herein by reference (Attachment 3).

* 4. **FEES FOR THE DISPOSAL OF MSW.** For the duration of the term of this Agreement, Municipality agrees to pay the Corporation the municipal disposal fee in accordance with the Rule "Municipal Solid Waste Disposal Fee Pricing Structure and Procedure", as adopted by the RIRRC Board of Commissioners January 27, 2016, for the disposal of all its MSW up to its annual MSW Cap. The municipal disposal fee will be \$47.00 per ton in Fiscal Year 2020 (the one-year period from July 1, 2019 through June 30, 2020) and \$47.00 per ton in Fiscal Year 2021 (the one-year period from July 1, 2020 through June 30, 2021) as approved by the RIRRC Board of Commissioners on November 28, 2018.

"Municipal Solid Waste Cap (MSW Cap)" means the MSW tonnage established by the Corporation for each municipality to dispose of at the municipal disposal fee. The MSW Cap is calculated in accordance with the Rule "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure," (Attachment 2). The MSW Cap shall be adjusted each year according to the procedures outlined in Attachment 2. The Corporation shall notify municipalities of the new MSW Caps no later than April 1.

* During the term of this Agreement, Municipality agrees to pay the Corporation 580% for disposal of all MSW in excess of its annual MSW Cap.

There shall be a minimum charge of one (1) ton for any load of MSW.

5. **BILLING AND PAYMENT.** The Corporation shall bill Municipality monthly for the services rendered and Municipality agrees to pay all sums due within thirty (30) days of invoice date.

* 6. **EARLY PAYMENT DISCOUNT.** Upon receipt of full payment of an invoice within 20 days of the invoice date which brings the Municipality's outstanding balance to zero, Municipality shall receive a one-and-one-half percent (1.5%) discount from the invoice's amount. Municipality's eligibility expires monthly and is renewed monthly with the issuance of each month's invoice.

7. **MUNICIPAL RECYCLING AND DIVERSION PLANS.** Pursuant to RIGL § 23-19-13(a)(3), the municipality's Recycling and Diversion Plan dated _____ day of _____, _____ serves as an addendum to this contract. It includes a residential and municipal waste stream evaluation and a description of the process by which thirty-five percent (35%) of its solid waste will be recycled and fifty percent (50%) of its solid waste will be diverted from landfilling. The Municipality is responsible

for implementing the plan and reporting on the results. Reporting will be accomplished through completion of the Corporation's 2019 and 2020 annual data surveys. An updated municipal recycling and diversion plan for the 2021 and 2022 time frame will be provided to the Corporation prior to February 1, 2021.

8. **DELIVERY OF RECYCLABLES FOR PROCESSING.** Municipality agrees to deliver to the Corporation's Materials Recycling Facility (hereinafter "MRF") at 33 Shut Fike in Johnston one hundred percent (100%) of the Mixed Recyclables, as defined herein below, which are collected within its borders under its municipal recycling program, unless specifically allowed to deliver Mixed Recyclables, as defined herein below, elsewhere. Municipality must request in writing permission from the Executive Director to direct mixed recyclables to an alternate recycler via a variance request due to the Corporation by June 1 for the following fiscal year. Requests will be considered on a two year basis that coincides with the term of this agreement.

The Corporation agrees to process and market one hundred percent (100%) of said Mixed Recyclables that are delivered to the Corporation and meet the criteria outlined in the Corporation's 'Materials Acceptance Criteria', attached and incorporated herein by reference (Attachment 3) for as long as such markets exist and it is economically beneficial to do so. For purposes of this Agreement, 'Mixed Recyclables' generally includes materials defined as recyclable by the Materials Acceptance Criteria and generated by a household during the normal course of the day which are then placed in a recycling container set out for collection or are delivered to a recycling drop off. Municipality agrees to deliver these Mixed Recyclables regardless of whether these Mixed Recyclables are collected in a curbside program or through a drop-off program. Additional materials may be allowed in the program from time-to-time, and would therefore be subject to the terms of this Agreement. Mixed Recyclables properly delivered to the Corporation in accordance with its policies shall not incur a tip fee, pursuant to RIGL §23-19-31.

9. **TRANSFER OF MATERIALS.** Municipality must apply to the Corporation in writing for permission to use a transfer station to transfer Mixed Recyclables or MSW from a curbside collection vehicle to a trailer truck for transport to Corporation facilities. These materials can be transferred only if the Corporation grants permission in writing to do so and all transfers must comply with the Corporation's Municipal Transfer Policy (Attachment 4).

10. **DISPOSAL FEES FOR OTHER MATERIALS.** Municipality agrees to pay the Corporation, any appropriate fees for materials delivered as set forth in the attached Fee Schedule and incorporated herein by reference (Attachment 5). Municipality agrees to only deliver materials that the Corporation accepts as outlined in Attachment 5 (Materials Acceptance Criteria). Municipality is encouraged to find alternate disposal or recycling options for other materials that can be diverted from the Central Landfill including appliances (white goods), barrels, construction & demolition debris (C&D), leaf & yard waste, scrap metal, unrecoverable (non-recyclable) mattresses, tires and wood pallets, but excluding Mixed Recyclables as defined in Section 8.

- a) **Leaf & yard waste.** For the term of this agreement and pursuant to RIGL 23-19-3(17) Municipality agrees to pay the Corporation a fee of \$0.00 per ton for leaf and yard waste up to its annual leaf and yard waste Cap. "L&YW Cap" shall mean the leaf and yard waste tonnage established by the Corporation for each municipality. The leaf and yard waste Cap is calculated by multiplying the municipal population (as determined by the State of Rhode Island Statewide Planning Population Projections) by 0.025 tons. L&YW Caps shall be adjusted annually and disseminated with the MSW Cap, in accordance with the "Rhode Island Resource Recovery Corporation Municipal Cap Calculation Procedure." (Attachment 2). The new L&YW Cap shall

be distributed to Municipality no later than April 1. Municipality agrees to pay the Corporation the fee in accordance with RIGL 23-19-3, currently set at \$25.00 per ton, for the acceptance of all leaf and yard waste in excess of its annual L&YW cap. The over the cap fee is established by State law and subject to change.

Municipalities shall have the opportunity to request leaf and yard waste cap from each other to hedge against overages. The Municipal Leaf and Yard Waste Debris Cap Sharing Policy and Form are attached to this Agreement as Attachment 6, attached and incorporated herein by reference.

- b) **Construction and Demolition Debris (C&D).** Acceptable Municipal C&D is only that material as defined by RI Department of Environmental Management Solid Waste Regulation 1.5. Municipal C&D tonnage is considered MSW and will be applied against the Municipality's annual MSW Cap as defined in Section 4 and charged accordingly. It is recommended that municipalities attempt to find alternate outlets for C&D.
- c) **Rejected Loads.** There will be an Equipment Use/MRF Rejected Load Handling Charge assessed for any load of municipal recyclables that are rejected by the MRF, requiring re-loading into a RIRRC vehicle for transfer to the landfill. The tonnage associated with the rejected load will be charged to the Municipality at its MSW rate and applied to the Municipality's MSW Cap.

MRF Load Inspection and Rejection Procedure:

The minimum quality standards have been established for Mixed Recycling and are defined in Attachment 5, Materials Acceptance Criteria. The rejection of a load by the MRF inspector is binding on all parties. The Corporation will notify the Municipality electronically (e-mail) of any rejected loads, generally within 24 hours after the close of business on the day of the rejected load. Load rejection notification will normally be in the form of a report identifying the material quality issue and include photographs of the contamination. Continued failure of a customer to meet the minimum quality standards could result in a determination that this agreement has been breached. Municipality shall have the right to appeal the termination of the Agreement and the appeal shall be heard by the Corporation's Board of Commissioners.

11. **COMPOST FOR CONTRACT MUNICIPALITIES.** The Corporation will, from time to time, make finished compost available free of charge, subject to the provisions of Attachment 7, attached and incorporated herein by reference, to those municipalities with current and fully effective Agreements who have also delivered leaf and yard waste to the Corporation during the current fiscal year. When finished compost is available for free distribution to the aforementioned municipalities, the Corporation will provide notice and the municipalities will be allowed to request free compost for their use, as outlined in the Compost Distribution Policy, Attachment 7.

12. **RECYCLING INCENTIVES.** To be eligible to participate in the recycling incentive program, municipalities must have a current, fully executed Agreement with the Corporation. The incentive program shall include:

- a) When the Board of Commissioners authorizes, a MRF profit share shall be offered to eligible municipalities. MRF profit share will be based on a consistent measure of profit from the MRF operation and shared 50-50 between RIRRC and the municipalities as a group. The municipal share shall be distributed to those municipalities with executed Agreements based on the per ton pro-rata share of municipal recyclables delivered to the MRF. The MRF profit will be calculated as the revenue derived from the sale of all MRF commodities less all direct operating

expenses from the MRF, capital depreciation associated with the MRF, disposal of process residue from the MRF, program grants and funding provided to municipalities, and a share of RRRC administrative overhead. Municipalities shall use the recycling profit shares to further enhance and expand the municipal recycling and diversion program. Please use "Recycling Profit Share Annual Reporting Form" (Attachment 3) to record and report to the Corporation the use or intended use of the prior year's profit share. The annual reporting forms due to the Corporation by August 1 of each year.

Condition - The Corporation will offset any and all profit share funds from any amounts due to the Corporation from the Municipality with a receivable greater than 60 days on the Corporation's monthly Account Receivable Aged Balance Report.

- b) When the Board of Commissioners authorizes, a competitive waste reduction and recycling enhancement grant program will provide funding for RRRC approved municipal proposals as outlined in the "Municipal Grant Policy," Attachment 9, attached and incorporated herein by reference. Grant awards must be used solely for the purpose for which they were approved. Grants are not transferable, either year to year or entity to entity.
- c) A twenty five percent (25%) discount shall be applied to the Corporation's wholesale price for standard curbside recycling bins.
- d) A "Fiscal Year-End Tip Fee Rebate (Rebate)" is defined as a fixed per ton refund for MSW disposed, in accordance with paragraph 2 of this Agreement, at the Corporation's facilities during FY20 and FY21. This Rebate is offered to those municipalities that qualify based on the following recyclable percentages for FY20 as defined in section 4. These percentages are to be increased by 1% in FY 21.
 - i) Zero dollar Rebate: Applies to any municipality that delivers Mixed Recyclables between zero percent (0%) and twenty-four and ninety-nine hundredths percent (24.99%) of its solid waste at the MRF.
 - ii) One Dollar (\$1.00) Rebate: Applies to any municipality that delivers Mixed Recyclables between twenty-five percent (25%) and twenty-nine and ninety-nine hundredths percent (29.99%) of its solid waste at the MRF.
 - iii) Two Dollars (\$2.00) Rebate: For any municipality that delivers Mixed Recyclables between thirty percent (30%) and thirty-four and ninety-nine hundredths percent (34.99%) of its solid waste at the MRF.
 - iv) Three Dollars (\$3.00) Rebate: For any municipality that delivers Mixed Recyclables greater than thirty-five percent (35%) or more of its solid waste at the MRF.

The Corporation shall issue a Rebate not later than September 1, 2020 and 2021 to those Municipalities qualifying for a year-end tipping fee adjustment according to the municipality's actual recorded tonnage delivered to the MRF and in accordance with the provisions of the Municipality's current Agreement with the Corporation. The Corporation will stop supporting the tip fee rebate program in FY 22.

13. INFORMATION. If Municipality engages the services of a private company or contractor to collect and/or transport MSW or Mixed Recyclables, then a copy of this Agreement shall be included in any request for bids and incorporated as a part of any agreement between Municipality and the private party/contractor and the agreement between Municipality and the private party/contractor shall expressly require the private party/contractor to abide by the terms of this Agreement.

14. TERMINATIONS AND REMEDIES.

a) **TERMINATIONS.** The Corporation has the absolute right in its sole discretion to terminate this Agreement if the Corporation determines that Municipality is not abiding by the terms of this Agreement or is otherwise not acting in conformance with Rhode Island laws and/or State regulations. Municipality shall have the right to appeal any termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.

b) **REMEDIES.** Failure of Municipality or the Corporation to conform the obligations hereunder shall constitute a breach of contract. Upon business days after providing the other party with notice of a breach of contract, a party may take any or all of the following steps:

- i) Commence an action for damages and for injunctive relief;
- ii) Pursue any other remedies available to it by law; and/or

Any delay or failure in the performance by either party hereunder shall be excused to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, "Force Majeure" shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricanes, sabotage, terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, and other like events that are beyond the reasonable anticipation and control of the party affected thereby, despite such party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to the party's failure to perform its obligations under this Agreement.

15. UNACCEPTABLE MATERIALS. Neither MSW nor Mixed Recyclables delivered pursuant to this Agreement may contain any waste generated or collected outside the State of Rhode Island, hazardous waste as defined in Subsection 23-19.1-4 (4) (i) of the Rhode Island General Laws or any other waste which U.S. Environmental Protection Agency, R.I. Department of Environmental Management or Corporation statutes or regulations prohibit for acceptance at the Resource Recovery facilities.

16. LICENSE RESTRICTIONS AND REQUIREMENTS. Municipality agrees to be bound by any additional requirements and/or restrictions, which may be imposed by the Environmental Protection Agency, the RI Department of Environmental Management, or any other local agency, as a requirement of its operating license(s) or by a change in the regulations.

17. HOURS OF OPERATION. The normal hours for receiving materials at the facility are Monday through Friday from 8:00 a.m. to 3:45 p.m., and Saturday 8:00 a.m. to 12:00 p.m., (except following a state holiday whereby the Landfill will remain open until 1:00 p.m. on Saturday). The Corporation may change these hours upon reasonable notice to Municipality. Municipalities may request an extension of the normal hours of operation due to extreme or unforeseen events, such as natural disasters. The

Corporation has sole discretion to grant such requests. Should the Governor of the State of Rhode Island declare an official state of emergency resulting in road closures leading to the Corporation facilities, the Corporation shall comply with the executive order immediately. In such cases, reasonable notice of facility closure or a change in operating hours may not be able to be provided.

18. **GENERAL RELEASE.** Municipality, or its employees, agents, subcontractors or assigns (hereinafter referred to as "Releasers"), in consideration of traveling on the property of the Rhode Island Resource Recovery Corporation do hereby release, and forever quitclaim unto the said Corporation all manner of actions, claims and damages arising out of any assistance that the Corporation may give to the Releasers in pushing, towing, loading or cleaning any vehicles owned, rented, subcontracted or otherwise utilized to transport Releasers materials that may be stopped from progressing for any reason whatsoever.
19. **ASSIGNMENTS.** Municipality may not assign, transfer, broker or otherwise vest in any other municipality, entity or person, any of its rights or obligations under this Agreement. Corporation may sell or assign any of its rights or obligations under this Agreement to any other entity, provided that Corporation shall provide written notice of same to Municipality within fifteen (15) days of the assignment provided, however, that assignee agrees to undertake the obligations herein.
20. **GOVERNING LAW.** This Agreement shall be deemed to be a contract entered into and made pursuant to the laws of the State of Rhode Island and shall in all respects be governed, construed, applied and enforced in accordance with the laws of said state.
21. **ENTIRE AGREEMENT.** This Agreement and incorporated attachments represents the entire understanding reached between the parties hereto with respect to Municipality's use of the Corporation's Facilities and shall supersede or replace any prior understandings or agreements whether or not in writing. Any modifications hereto shall be in writing and shall be signed by appropriate authorized representatives of Municipality and Corporation.
22. **SEVERABILITY.** If any provision of this Agreement is declared invalid by any tribunal, the remaining provisions of the Agreement shall not be affected thereby.
23. **ATTACHMENTS.**
 - (1) On-Site Safety Policy
 - (2) Rhode Island Resource Recovery Municipal Cap Calculation Procedure
 - (3) Materials Acceptance Criteria
 - (4) Municipal Transfer Policy & Form
 - (5) Fee Schedule
 - (6) Municipal Leaf and Yard Debris Cap Sharing Policy & Form
 - (7) Compost Distribution Policy
 - (8) Recycling Profit Share Reporting Form
 - (9) Municipal Grant Policy

During the term of this Agreement, the Corporation will provide 30 days notice to the Municipality prior to adopting any revisions to pertinent attachments, excepting the Fee Schedule which shall remain in effect without revision for the term of the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

FOR THE RHODE ISLAND RESOURCE RECOVERY CORPORATION:

BY: _____ Dated: ____
Joseph Reposa, Executive Director

BY: _____ Dated: ____
Dean Huff, Chief Financial Officer

FOR THE MUNICIPALITY:

BY: _____ Dated: ____
(SIGNATURE)

(NAME PRINTED OR TYPED)

Title: _____

The execution of this Agreement has been properly authorized by the governing body of the Municipality and is executed by the properly authorized official.

(SIGNATURE) Dated: _____

(NAME PRINTED OR TYPED)
Solicitor for the MUNICIPALITY

COO00: 25-534 MTS/Software Maintenance

FY20

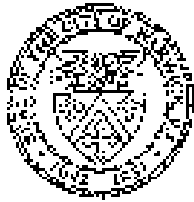
SECTION 56-6

Bid2020-039 MUNIS Software Maintenance

Tyler Technologies, Inc.
5101 Ferrisyon Pkwy.
Plano, TX 75024

Contract Award \$216,975.75

Contract Period July 1, 2019 – June 30, 2020



CITY OF WARWICK
DIVISION OF MANAGEMENT INFORMATION SERVICES
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL 401-735-2017

JOSEPH SOLOMON
MAYOR

Philip Carlucci
MIS DIRECTOR

To: Patricia Pesha, Purchasing Agent
From: Philip J. Carlucci - MIS Director PJC
Date: Friday, April 5, 2019
Re: 56-6 - Exception to Bid - Tyler Technologies

This is a request under City Ordinance 56-6, Exception to Bid, to award the MUNIS Software maintenance contract and supporting report management software upgrade to Tyler Technologies as a sole source in the amount of \$236,975.73. This will replace the current Bid, 2019-062 OSDBA Maintenance Contract, which expires on June 30, 2019.

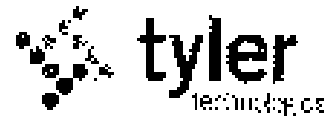
This bid has two components. The first is for the ongoing maintenance, upgrade support, and technical service contract for the entire MUNIS ERP software suite in use throughout the City. The amount of this one-year service agreement is \$207,475.73. The second piece is to upgrade the now obsolete Crystal Report Writer service to the current Tyler Reporting Services module. We have been delaying the upgrade to this point, but will shortly find ourselves without the necessary reporting capabilities once all support for the current Crystal product ceases. The cost of the upgrade is \$29,500.

Tyler Technologies Inc., 5101 Tennyson Pkwy, Plano TX 75024, is the current software provider for this application suite and as such, is the only available service provider to The City of Warwick.

This will be paid for out of Budget Code 25-334.

This payment is due in July of 2019 and will run through the end of June 2020. The report writer service is payable at our discretion and will most likely take place in the July, 2019 timeframe along with the maintenance payment.

Co: Brian Silvia, Finance Director



One Tyler Way
Warwick, RI 02886

P: 401.722.2250
F: 401.781.2450

March 14, 2016

Mr. Carlos D. Zambrano
City of Warwick
3275 Post Road
Warwick, Rhode Island 02886

Dear Mr. Zambrano:

This letter is to provide notification that Tyler Technologies, Inc. is the sole source manufacturer, provider and distributor of Muni's software products and related support and maintenance. The Muni's software products and related support and maintenance, including software bug fixes, upgrades, enhancements, and releases, are not available through any other entities.

As a result of Tyler's investment in innovation and development (methodology, principles, and processes, techniques, tools, protocols, and documentation) Tyler has created a portfolio of intellectual property rights that include patents, trademarks, and copyrights.

Sincerely,

A handwritten signature in black ink, appearing to read "Abby Diaz".

Abby Diaz

Vice President & Associate General Counsel