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TO: Philip Thornton, Ed. D Superintendent
FROM: Anthony Ferrucci, Exe. Director of Finance & Operations
DATE: August 29, 2017
SUBJECT: Bid Award Recommendation-Annual Fire Extinguisher Inspection & Services

Attached is a copy Ms. Camely Machado's recommendation to award bid #18-0001 for annual fire extinguisher inspections and services.

It is the recommendation of both Ms. Machado and Mr. Gothberg to award the bid to the overall low qualified bidder meeting specifications.

Upon review of the documents submitted and acknowledging that these are budgeted expenses, I concur with their recommendation to award the bid as follows:

<u>Company</u>	<u>Description</u>	<u>Cost</u>
CINTAS Fire Protection	Items as noted in Bid Tabulation	Items to be purchased, as needed.
TOTAL		Items to be purchased, as needed, as bid.

We are requesting that the School Committee consider awarding this bid at the next meeting scheduled for Tuesday, September 12, 2017.

At the meeting Mr. Gothberg will be available to answer any questions as they may relate to this recommendation.

Thank you.



WARWICK PUBLIC SCHOOLS

PHILIP THORNTON, Ed. D.
SUPERINTENDENT

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Non-Instructional Services
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Warwick, Rhode Island 02889
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To: Anthony Ferrucci
From: Camely Machado
Date: August 28, 2017
Subject: Annual Fire Extinguisher Inspection & Services- 3 Year Bid #18-0001

Documents for the Annual Fire Extinguisher Inspection & Services - 3 Year Bid 18-0001 were issued on August 9, 2017. On Friday, August 25, 2017, four bids were received by Alert Fire Protection, Cintas Fire Protection, Encore Fire Protection and Keane Fire & Safety Company. Having reviewed the bids, I concur with Mr. Gothberg that Cintas Fire Protection receive the 3-year contract award for this bid. Please see Mr. Gothberg's memo and the attached bid tabulation.

Please add this request to the September 12, 2017 School Committee meeting agenda.



WARWICK PUBLIC SCHOOLS

Philip Thornton, Ed.D.
SUPERINTENDENT

Steven D. Gothberg, Director
DEPT. of BUILDINGS & GROUNDS

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TO: Anthony Ferrucci
FROM: Steven D. Gothberg, Director
DATE: August 25, 2017
SUBJECT: **Recommendation for Annual Fire Extinguisher Inspection Bid**
CC: Camely Machado

Please be advised, after review of the four bids received for the District's annual Fire Extinguisher Inspection contract, 3 year contract, we are recommending that the low bid submitted by CINTAS be accepted. CINTAS was low on 4 out of the 5 bid categories, per unit inspection cost of \$4.00, per unit hydro testing cost of \$28.00, per unit common repair cost of \$20.00 and a no charge for initial assessment. CINTAS was 2nd low bidder on cost for common size replacement of \$65.00 per unit. Other bids were submitted by Keane, Encore and Alert. Alert was disqualified as they submitted a bid based on a lump sum inspection cost when a per unit cost was required.

Please contact me should you have any questions regarding this recommendation.

**Warwick Public School District
Fire Extinguisher Inspection & Maintenance #18-0001
Tabulation**

Recommended Bidder

Description	<i>Alert Fire Protection</i>			<i>Cintas Fire Protection</i>		
	2017-2018 Year One- Unit Price	2018-2019 Year Two- Unit Price	2019-2020 Year Three- Unit Price	2017-2018 Year One- Unit Price	2018-2019 Year Two- Unit Price	2019-2020 Year Three- Unit Price
Initial Assesment per facility for code compliacnce	Per Hour	Per Hour	Per Hour	\$0.00	\$0.00	\$0.00
Annual Inspection of Extinguisher per RI Fire Safety Code	\$4,730.00	\$4,730.00	\$4,730.00	\$4.00	\$4.00	\$4.00
HydroTesting	\$30.00	\$30.00	\$30.00	\$28.00	\$28.00	\$28.00
Per Unit Cost of Replacement as needed (common size)	\$49.95	\$49.95	\$49.95	\$65.00	\$65.00	\$65.00
Per Unit Cost for Common Repairs	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00

Description	<i>Encore Fire Protection</i>			<i>Keane Fire and Safety Company Inc.</i>		
	2017-2018 Year One- Unit Price	2018-2019 Year Two- Unit Price	2019-2020 Year Three- Unit Price	2017-2018 Year One- Unit Price	2018-2019 Year Two- Unit Price	2019-2020 Year Three- Unit Price
Initial Assesment per facility for code compliacnce	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00	\$250.00
Annual Inspection of Extinguisher per RI Fire Safety Code	\$4.50	\$4.50	\$4.50	\$5.00	\$5.00	\$5.00
HydroTesting	See attached	See attached	See attached	\$10.00	\$10.00	\$10.00
Per Unit Cost of Replacement as needed (common size)	\$78.00	\$78.00	\$78.00	\$78.50	\$78.50	\$78.50
Per Unit Cost for Common Repairs	\$118.00	\$124.00	\$128.00	\$35.00	\$35.00	\$35.00